

RUDGWICK PARISH COUNCIL
Parish Office
Rudgwick Hall
Bucks Green
Rudgwick
West Sussex
RH12 3JJ

Tel: 01403 822678

E-mail clerk@rudgwickpc.co.uk

Date: 3rd April 2018

To: All Members of Rudgwick Parish Council

You are duly summoned to a meeting of the Parish Council that will take place on **Monday 9th April 2018 at the Rudgwick Hall, Bucks Green at 7p.m.**

Jonna Foote

Mrs J Foote
Clerk to Rudgwick Parish Council

Members of the public have a right and are welcome to attend the meeting as observers

AGENDA

- 1. Co-option of new councillor**
- 2. Apologies for Absence:** to receive and approve apologies of absence.
- 3. Declarations of Interest:** to receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members Registers of Interest.
Any clarification on whether a Member has an interest should be sought before attending the meeting.
- 4. Minutes of the previous Extraordinary Meeting of the Full Parish Council:** to approve minutes of the Extraordinary meeting held on 5th March 2018 (circulated) and be signed as a true and correct record
- 5. Chairman's announcements.**
- 6. Correspondence:** to receive and discuss correspondence received by Council/Chairman *(for noting only).*

- E-mail from members of the public
07.03.2018 I.T. Velo South Event (circulated)
03.04.2018 Consulo Ltd – Proposed Development at Windacres (Surrey) confirming attendance to the Rudgwick Parish Council Meeting of 9th April 2018 (circulated)
- E-mails from West Sussex County Council
08.03.2018 Public Rights of Way contact details and summer clearance schedule (forwarded to chairman/circulated to councillors).
15.03.2018 Louise Goldman, Leader WCSS: Velo South Event – September 2018. (circulated)
- E-mail from Horsham District Council
13.03.2018 Local Plan Review Cabinet Report Document. (circulated)
27.03.2019 New Public Spaces Protection Order in the Horsham District (circulated)

7. **District and County Councillors Reports** (for information only).

8. **Resolution to extend the meeting** by half an hour to allow the public additional time to give views on planning items.

9. **Public participation.** *The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda.*

10. **Planning**

To report on correspondence received regarding Mill Hill House, Roman Woods and Windacres (Surrey section)

Cllr Buckley

i) Current Planning Applications to be considered for comment to Horsham District Council:

DC/18/0499	Furnace Lake Stable Guildford Road Slinfold Horsham	Application to confirm the use of 'The Stable Block' as a dwelling house (class C3) for a continuous period in excess of ten years (Lawful Development Certificate - Existing)
DC/18/0599	Beckington House Church Street Rudgwick Horsham	Erection of front porch, front two storey extension and single first floor front extension including change from hipped to gable end roof. Erection of single storey rear extension.

The above applications can be viewed through the Horsham District Council public access web page (<http://public-access.horsham.gov.uk/public-access/>)

- ii) To report any comments made on Planning Applications under delegated powers.
- iii) To report any decisions made by Horsham District Council on previous applications.
- iv) To report on any appeal notices and decisions.

11. **Decisions made by the Clerk under delegated powers.**
12. **Clerk's announcements.**
13. **Any matters arising from the Annual Parish Meeting (draft Minutes attached)**
14. **To receive reports from Parish Council representatives on outside organisations:**

<u>Horsham Association of Local Councils</u>	Cllr Landeryou
<u>Youth Centre</u> – meeting 19 th March 2018	Cllr Wild
<u>Rudgwick Brickworks Liaison Group</u>	Cllr Maclachlan
<u>CAGNE</u> –the minutes of the Forum meeting held on 25 th February 2018 and related information had been circulated to members.	Cllr Landeryou
15. **To discuss future organisation of the RSCC building** Cllr Wild
16. **RSCC update.** Cllr Wild
17. **To resolve councillors e-mail addresses for parish council correspondence in line with GDPR legislation.**
18. **To consider grant application under S137 from Rudgwick Arts Society**
19. **To consider and resolve expenditure for grounds renovation at KGV Field.**
21. **To resolve interim payment of Gary Steer builders regarding the upgrading of the fire escape ramp at Rudgwick Hall.**
22. **To resolve the appointment of Brunel Surveys to undertake a detailed topographical survey regarding the extension to the graveyard of the Holy Trinity Church, Rudgwick.**
23. **To resolve the appointment of Oxford Archaeology to undertake a desk-based heritage assessment regarding the extension to the graveyard of the Holy Trinity Church, Rudgwick.**
24. **To resolve retrospectively annual membership of Fields in Trust.**
25. **To approve retrospectively the NALC magazine subscription.**
26. **To resolve formally annual payment to Ube for website hosting.**
27. **To resolve formally to appoint Surrey Hills solicitors to arrange for Land Registry transfer for RSCC.**
28. **Items received after publication of the agenda** which the Chairman of the meeting is of the opinion should be considered because of the special circumstances.
29. **Accounts** – to be presented and approved.

30. **Staff Matters**

Appointment of assistant clerk (to be confirmed on the day).

31. DATE OF NEXT MEETING Monday 14th May, 2018.

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.