

RUDGWICK PARISH COUNCIL

Minutes of the Rudgwick Parish Council Emergency Meeting held on Monday 5th March 2018 at Rudgwick Hall, Bucks Green at 7 pm.

Present: Councillors R Landeryou (Chairman), R Bookham (arrived at 7.20pm), V Davis, M Ellis, A Haynes, I Maclachlan, R Wild.
Clerk: Mrs J Foote

204/17. **Apologies for absence** had been received from Cllrs Brown, Buckley and Gilmour and reasons for absence were unanimously approved.

205/17. **No Declarations of Interest and** notification of changes to Registers of Interest were declared.

206/17. It was **resolved** that **Minutes of the previous Meeting** held on the 12th February (previously circulated) could be confirmed as a correct record. Proposed by Cllr Gilmour seconded by Cllr Davis and unanimously agreed. The Chairman signed the minutes.

207/17. It was **resolved to appoint Henry Adams to act for the Council regarding the proposed lease of the Rudgwick Sports and Community Centre Club premises** at a cost of £1,500 plus VAT. Proposed by Cllr Wild seconded Cllr Landeryou and unanimously agreed. Currently the situation regarding the lease cannot be confirmed (Plan A: lease the whole building; Plan B: keep control of the changing room block and lease the remaining part) until a final response from the Football Foundation has been received.

208/17. It was **resolved to allocate up to £2,000 to bring the boiler/hot water at the RSCC up to standard**, including servicing and repairs. Proposed by Cllr Maclachlan seconded by Cllr Davis and unanimously agreed.

209/17. It was **resolved to appoint P Juniper fencing to install a new gate/repair posts at King George V Field**, Bucks Green at an estimated cost of £275.48 plus VAT. Proposed by Cllr Haynes seconded by Cllr Landeryou and unanimously agreed.

Cllr Bookham arrived at 7.20 pm.

210/17. It was **resolved to switch Rudgwick Parish Council National Westminster Bank Account to Rudgwick Parish Lloyds Bank Account**. Proposed by Cllr Maclachlan seconded by Cllr Wild and unanimously agreed.

211/17 It was **resolved to start using the internet banking facility offered by the Lloyds Bank Account**. Proposed by Cllr Bookham seconded by Cllr Haynes and unanimously agreed.

212/17. It was **resolved to open a savings account with Lloyds plc**. Proposed by Cllr Maclachlan seconded by Cllr Haynes and unanimously agreed.

213/17. It was **resolved to close the National Westminster Back savings accounts and transfer funds into the Lloyds Savings Account.** Proposed by Cllr Wild seconded by Cllr Landeryou and unanimously agreed.

No members of the public were present

214/17. It was **resolved that the interview panel for the recruitment of the Assistant Clerk would consist of Cllrs Landeryou, Buckley and Davis and the Clerk.** Proposed by Cllr wild seconded by Cllr Ellis and unanimously agreed. Advertisements have been/will be placed on shops noticeboards in Rudgwick, Cranleigh, Horsham, Warnham, Broadbridge Heath, on the RPC social media and community noticeboards.

215/17. It was **resolved to extend and increase Ms Donbavand's temporary contract to 15 hours per week until a new assistant clerk takes up the post.** Proposed by Cllr Maclachlan seconded by Cllr Bookham and unanimously agreed.

There being no other business the Chairman closed the meeting at 7.27 pm

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Chairman

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Date