

RUDGWICK PARISH COUNCIL  
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**Date: 5th June 2018**

**To: All Members of Rudgwick Parish Council**

You are duly summoned to a meeting of the Parish Council that will take place on **Monday 11<sup>th</sup> June 2018** at the **Rudgwick Hall, Bucks Green at 7p.m.**

*Jonna Foote*

Mrs J Foote  
Clerk to Rudgwick Parish Council

*Members of the public have a right and are welcome to attend the meeting as observers*

## **AGENDA**

1. **Apologies for Absence:** to receive and approve apologies of absence.
2. **Declarations of Interest:** to receive any declarations of interest by councillors on any matters to be considered at the meeting and notifications of changes to members Registers of Interest. ***Any clarification on whether a Member has an interest should be sought before attending the meeting.***
3. **Presentation on Heating Options for Rudgwick Hall** - Kayla Ente, CEO, Brighton and Hove Energy Services Co-op (BHESCo)
4. **Minutes of the previous Meeting of the Full Parish Council:** to approve minutes of the Extraordinary meeting held on 14 May 2018 (circulated) and be signed as a true and correct record.
5. **Matters Arising from Previous Meeting** *(for noting only)*
6. **Chairman's announcements.**
7. **District and County Councillors Reports** *(for information only).*

8. **Public participation.** *The meeting will be adjourned for up to 10 minutes to allow members of the public to make a statement or give a view on any item on the agenda.*

9. **Planning**

To report on:

- EIA Scoping Request Consultation: Extension to Restoration of Rudgwick Brickworks Claypit with Imported Inert Material
- Preferred Options Consultation of Local Plan Part 2 – Waverley Borough Council  
Cllr Buckley

i) Current Planning Applications to be considered for comment to Horsham District Council:

To be discussed at meeting on Mon 11 June				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
DC/18/1093	The Levee, Loxwood Road, Rudgwick	Proposed first floor extension including installation of dormer window to southwest elevation and two dormer windows to northeast elevation.		14 June 2018
DC/18/1103	Hermongers Deer Farm, Hermongers, Rudgwick	Erection of two new oak-framed barns to provide covered car parking and bin stores for two previously approved dwellings. (Previous planning reference: DC/17/2354)		21 June 2018
DC/18/1104	Hermongers Farm Hermongers Rudgwick Horsham West Sussex RH12 3AL	Non-material amendment to previously permitted application DC/17/2354 (Erection of 2x detached single storey (with mezzanine floor) four-bedroom dwellings following approval of previous application DC/17/1205 (Prior approval for proposed change of use of agricultural building to 2 dwelling houses (Use Class C3) and associated operational development. Revised application further to DC/17/0373). Erection of oak entrance canopy, opaque WC window, reduction in size of approved bi-folding door and internal alterations.		For information only
DC/18/1128	Ivy Cottage, The Haven, Billingshurst	Demolition of existing outbuildings and erection of a two storey dwelling		21 June 2018

DC/18/1129	Ivy Cottage, The Haven, Billingshurst	Erection of a two storey side extension (Householder)		21 June 2018
DC/18/1130	Ivy Cottage, The Haven, Billingshurst	Erection of a two storey side extension (Listed Building Consent)		21 June 2018
DC/18/1182	11 Foxholes Rudgwick Horsham West Sussex	Erection of a single storey rear extension		26 June 2018

The above applications can be viewed through the Horsham District Council public access web page (<http://public-access.horsham.gov.uk/public-access/>)

- ii) To report any comments made on Planning Applications under delegated powers.
- iii) To report any decisions made by Horsham District Council on previous applications.
- iv) To report on any appeal notices and decisions.

**10. Decisions made by the Clerk under delegated powers.**

**11. Clerk's announcements.**

**12. To receive reports from Parish Council representatives on outside organisations:**

Horsham Association of Local Councils  
Youth Centre  
Rudgwick Brickworks Liaison Group  
CAGNE

Cllr Landeryou  
Cllr Wild  
Cllr Maclachlan  
Cllr Landeryou

**13. RSCC update.**

Cllr Wild

**14. Resolution to re-name the Rudgwick Sports and Community Centre to King George V building.**

**15. To review the effectiveness of the internal auditor.**

**16. To appoint a new internal auditor** in line with SSALC recommendations.

**17. Resolution to approve the Annual Governance Statement for the year ending 31st March 2017.**

**18. Resolution to approve the Accounting Statement for the year ending 31st March 2017.**

**19. To discuss and resolve S106 working group recommendations.**

**20. Discuss School Effectiveness Strategy Consultation, part of the West Sussex 2017-2022 Plan - Extended to 25th June.**

21. **To discuss and resolve to outsource Payroll as recommended by SSALC.**

22. **Accounts** – to be presented and approved.

23. **Staff Matters**

*The press and public may be excluded from this part of the meeting – reason staff in confidence.*

To resolve for the Clerk to access CiLCA training.

24. DATE OF NEXT MEETING: Monday 9<sup>th</sup> July, 2018.

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to film the Council or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Clerk know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.