

RUDGWICK PARISH COUNCIL

Minutes of the Finance, Policy and Human Resources Committee Meeting held on Monday 3rd December 2018 at Rudgwick Hall, Bucks Green, Rudgwick at 6.30 pm.

Present: Councillors: R Wild (Chairman), D Buckley, R Bookham, V Davis, R Landeryou
(arrived at 6.45 pm), P Thompson
Mrs J Foote, Clerk

31/18. There were **no Apologies for absence**.

32/18. There were **no Declarations of Interests** by Members on any items on the agenda and no notifications of changes to Members' Registers of Interest.

33/18. It was **resolved that the Minutes of the previous meeting** held on the 16th July 2018 (previously circulated) **be signed as a correct record**.

Proposed by Cllr Landeryou seconded by Cllr Davis and unanimously agreed. The Chairman signed the minutes.

34/18. There were **no matters arising** from the previous meeting.

35/18. There were **no members of the public present** at the meeting.

36/18. It was **resolved to recommend an increase in wage rate for the Open Space and Litter Warden from the 1st April 2019 to the real living wage rate of £9.00 p/h for 2019/20** to the Full Council for adoption.

Proposed by Cllr Davis seconded by Cllr Bookham and unanimously agreed.

37/18. Members considered **the Parish Council Budget and Precept** for the financial year 1st April 2019 to 31st March 2020 and **resolved** to recommend to the Parish Council a precept of £103,405.

Specific items, in addition to the general running expenditure, are:

- To allocate £5,000 to the Neighbourhood Plan Reserve increasing this to £19,820.
- To maintain the current Traffic Calming Reserve of £4,578.
- To allocate £1,000 towards potential Election Costs.
- To allocate £5,000 towards a General Maintenance Reserve to cover unexpected costs
- To allocate £20,000 to General Reserve.

The increase of 41.6% is largely a result of the Council having to meet the unexpected spending costs incurred for repair, maintenance, professional and legal costs to be able to lease the King George V Building after the building was returned to the Council in October 2017.

To recommend for 2018/19 that the Three Months' Running Cost Reserve be allocated to the General Budget to assist with cash flow.
Proposed by Councillor Thompson, seconded by Cllr Landeryou and unanimously agreed.

38/18. It was **resolved to recommend the Financial Risk Assessment for 2018/19 (subject to amendment to include the changing rooms at the King George V Building) for adoption to the Full Council.**
Proposed by Councillor Thompson, seconded by Cllr Davis and unanimously agreed

39/18. It was **resolved to recommend the Pension Data Processing Agreement for adoption to the Full Council.**
Proposed by Councillor Wild, seconded by Cllr Bookham and unanimously agreed.

40/18. **Date of the next meeting: 15th April 2019**

The meeting closed at 8.05pm.

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Chairman Date