

Weekly RPC Clerks Update 4th-11th March 2019

Clerk's announcements/delegated decisions:

- Jubilee Hall – crack in wall monitoring team has been to take measurements – now the trees next to the Hall have been removed, the gap may close – further readings will be taken.
- Clerk booked on Pension training organised by Pension provider, 3rd April 2019.
- Bat inspection (Foxholes Copse, King George V field) to take place Wednesday 20th March 2019.
- Information regarding allergies is now displayed in Rudgwick Hall and Jubilee Hall. Cleaning instructions for users, with recommended disinfectant (available in the kitchen) will be displayed next week.

E-MAILS/COMMUNICATION

05.03.2019 Parishioner expressed concern regarding the traffic flow to/from KGV building – standard of driving is at times not ideal.

05.03.2019 Parishioner e-mailed regarding a traffic accident (see below) and the unexpected, negative outcome of the subsequent insurance claim.

As already emailed last year, I was involved in an accident at the mini-roundabout on 17/09/2018. I emailed the details to you and you referred the info. on to Councillor Bookham and said "hope the matter will resolve itself in your favour" and "Kind regards". I really appreciated that; unfortunately, things aren't resolved. Having asked for an update my insurer informed me they are to offer 50/50, but that can be refused and the other party may claim fully against me, bizarrely claiming I wasn't on the roundabout. What a total nightmare; I've already endured over 5 months of anxiety; it's been deleterious to my health. Hope the other driver's been faring better.

I am emailing the Parish Magazine editor too, having realised the enormity of what my insurer was saying. So effectively drivers are free to speed up and down Church Street and if they should smash into someone who is trying to exit out of Kilnfield Road not only may they not be held fully at fault, but at worst it will be 50/50, or they may be able to fully claim against the other driver. This is because the Give Way signs and markings in Church Street at the mini-roundabout only apply if you can prove you were on the roundabout, e.g. if there is a witness or too. Otherwise it's 1 driver's word against another's. So, I feel it urgent that the editor places a warning to this effect in the next issue, so that anyone else who chooses to exit from Kilnfield Road is forewarned and doesn't have to go through the ordeal that

I have suffered; a serious injury of even death may happen there soon. It's all the more pressing as I saw recently that there are now no broken lines at the top of Kilnfield Road, which would lead drivers to think they automatically have right of way. Following on from my accident and its psychological effect I will not be exiting out of Kilnfield Road until something is done.

I would like to request that anyone who has ever had any accidents or near misses at said roundabout be encouraged to write/ email in so the full extent of the problems with this roundabout be ascertained. It depends if there is someone willing to collate that info.; this would additionally help Cllr. Bookham. I'll mention this to the editor too; perhaps the 2 of you may wish to confer? (And then there's exiting out of Thurne Way too, which is made hazardous by cars parking on the double yellow lines opposite, amongst other things).

Thank you for your time; I'd appreciate your thoughts/opinions.

04.03.2019 Parishioner requested update regarding the Churchmans Meadows fencing. The clerk has responded confirming the decision of the Council, i.e. fencing will be repaired where there are currently still gaps in the hedge as in the long term the fence will not be required as the hedge will form the boundary.

08.03.2019 E-mail from Councillor to Council – Windacres and mud on the road,

A parishioner has been in touch with HDC and the Considerate Contractor scheme over this matter. Berkeley have breached the planning permission conditions over a number of items - inconsiderate parking, mud on the road, starting the generator in the morning an hour earlier than permitted, not using the wheel wash on site for outgoing vehicles.

On Wednesday lunchtime I talked to the site entry operative about mud on the road, around lunch time, and was told that the groundworkers who operated the wheel wash were in a meeting and so there was no one to do it! I did leave him in no doubt over Berkeley's responsibilities vis-à-vis complying with the permission conditions.

Soon after that the Rudgwick Litter Warden told that the wheel wash was broken! They had three wheel wash machines on the site, so I presume this was an 'embellishment' on the truth.

However, much soil is to be removed from the site at any time is neither here nor there because they have wheel washing equipment, and this is now (today) by the site entrance (presumably because they knew HDC were going to visit) and should be used for every vehicle leaving the site. So however, much soil is shifted by lorry, every lorry's wheels can be washed!

We will continue to have vigilance over this matter.

AIRS (Action in Rural Sussex)
APCAG (Association of Parish Councils Aviation Group)
CAGNE (Communities Against Gatwick Noise Emission)
CPRE (Campaign to Protect Rural England)
HALC (Horsham Association of Local Councils)
HDC (Horsham District Council)
JAG (Joint Action Group)
SSALC (Surrey and Sussex Association of Local Councils)
WSCC (West Sussex District Council)

04.03.2019 – SALC Weekly Newsletter

Latest News

For regular news updates please visit
www.ssalc.co.uk

Recruitment interviews for Clerks

It has just been reported to me by an unsuccessful candidate that two questions she was asked at a recent interview were inappropriate, possibly leading to a complaint. Firstly she was asked if she did shorthand, secondly she was asked if she felt driving home after dark would be a problem.

I have checked with the successful [male] candidate and he was asked neither question so may I please remind councillors attending interviews of the following:

[a] Be aware of the 'protected characteristics' and do not ask questions that are likely to offend a candidate

[b] The Chairman must ensure that all candidates are asked the same questions, with responses allowing for appropriate supplementary questions

If SSALC is invited to attend an interview, a briefing for the Panel is conducted prior to meeting candidates to ensure that all councillors are comfortable with the process

Trevor Leggo, CEO SSALC

Funding for village halls

The Autumn Budget announced up to £8 million to help with the cost of repairs and alterations to village halls, Miners' Welfare facilities and Armed Forces organisations' facilities. Funding of £3m has been allocated to ACRE for distribution to village halls. For more detail of how the fund will work and whether your hall may be eligible do contact your [local ACRE Network member](#).

NALC Legal Update March 2019

Featuring updates on GDPR – commenting on planning applications, Committee on Standards in Public Life & Powers to contribute to library authorities

[Read more](#)

05.03.2019 E-mail from HDC JAG update

Dear all,

In advance of the next JAG meeting, due to be held on 26 March, I am pleased to provide a link to the reporting form for Parish issues.

If your parish has any issues to raise, please complete the following form to report community issues for consideration by the JAG membership.

Note that this form in no way replaces the need to contact Sussex Police or the other emergency services in real time on either 999 or 101 for non-emergencies.

http://ebusiness.horsham.gov.uk/outreach/COM_JAG.ofml

Many thanks,

Debra

Debra Young

Administrator - Community & Culture

Telephone: 01403 215642

Email: Debra.Young@horsham.gov.uk



05.03.2019 Email from SALC (circulated to councillors on the day)

Good afternoon,

I hope you are well.

On Friday 24th May 2019, SALC representatives will be holding their biannual meeting with Giles York, Chief Constable of Sussex Police.

If you have any strategic or unresolved topics that you would like to be raised at the meeting could you please return them directly to me by close of business on **Thursday 9th May 2019** at the latest.

Many thanks and kind regards,

Anna Beams

Office, Training & Events Manager, SSALC Ltd.

Direct Dial: 01273 830204



Suite C Second Floor, Sackville House, Brooks Close, Lewes, East Sussex, BN7 2FZ (Registered Address)

SSALC Main Line: 01273 830200

Company No. 8512101 Registered in England

04.03.2019 E-mail from Cranleigh Parish – Neighbourhood Plan



Good Afternoon

Here is the link to the Sustainability Report to accompany the Pre-Submission (Regulation 14) Consultation version of the Cranleigh Neighbourhood Plan.

https://www.cranleigh-pc.gov.uk/Strategic_Environmental_Assessment_25207.aspx

Cranleigh Parish Council is inviting representations on the Sustainability Report alongside the draft Neighbourhood Plan. In recognition of the delay in publication of the Report, representations will be accepted by Cranleigh Parish Council up to **5pm on Tuesday 16th April 2019**. Representations should be

made in the same way as to the Regulation 14 Plan – details are shown here: https://www.cranleigh-pc.gov.uk/Neighbourhood_Plan_15176.aspx.

Regards

Beverley Bell FSLCC

Parish Clerk

Please think of the environment. Don't print this email unless really necessary.

This e-mail message neither creates nor is intended to create a contract between Cranleigh Parish Council and the addressee or the addressee's organisation. It is confidential to the Council and the addressee. If you receive this e-mail message in error, please destroy it and delete it from your machine. Please note that any views or opinions expressed in this e-mail are solely those of the author, and do not necessarily represent those of Cranleigh Parish Council. If this e-mail message or any attachments are incomplete or unreadable, please telephone 01483-272311 or e-mail clerk@cranleighpc.org

Email 07.03.2019 HALC – Date of next meeting & CCG Update (Copy attached)

The next meeting of HALC will be on Monday 25 March 2019 at 7.30pm at Barns Green Village Hall

Email 08.03.2019 SSALC – Respect & Remember

To all Clerks in West Sussex City, Town and Parish Councils

March 2019

Dear Clerk

Respect and Remember

You may be aware that WSALC occupies a seat on the West Sussex Civilian and Military Partnership Board, a body comprising representatives of the Lord Lieutenant, County, Boroughs and District Councils with serving military personnel, the South East Reserve Forces Association, Service Charities and the NHS.

The principal role of the Board is to uphold the Military Covenant and ensure that serving or retired personnel and their families are not disadvantaged by virtue of their service. Whilst West Sussex has a limited military footprint, there are 46,000 veterans living within the County.

In November 2018 the centenary of the Armistice was commemorated and leading up to that time I wrote to all local councils to identify those who would like to have a uniformed military presence at their ceremonies; in the end only Kirdford responded with the details required and with the kind co-operation of the CO of 12 Regt. Royal Artillery, a contingent from Thorney Island led by a Warrant Officer duly attended.

With the 75th anniversary of D Day on 6th June and the 80th anniversary of the outbreak of WWII on 3rd September, the Board felt it would be helpful to all concerned if requests for attendance was more structured. If you would like to invite a representative of the Lord Lieutenant or military

personnel to events you have planned it would be helpful if you could complete the attached form and return it to Paul Richards as indicated.

I will be happy to answer any questions you may have.

Yours sincerely

Trevor Leggo
Chief Executive

Community Engagement Information Pro forma

This Proforma is for use by anyone planning a Community Engagement Event in West Sussex, including, but not limited to, Civil-Military events and Remembrance Parades. Its aim is to help organisers of all such events, whether at Parish, Borough, District or County level or other civil or military organisations, to circulate details with a view to enhancing wider participation and promoting successful events.

Completed Proformas may be submitted whenever organisers have sufficient details, which could be up to a year in advance, but will not normally be with less than three months' notice. Proformas should be sent to: paul.richards@ssalc.co.uk

Completed Proformas will be assessed periodically by the West Sussex Civil-Military Partnership Board's Community Engagement Sub-Group and relevant civil and military agencies advised where support is needed. It is emphasised that this system is aimed at helping those agencies be notified in good time where assistance is needed and is not a means of inviting guests. Guest lists and other protocol aspects are not the remit of the Sub-Group and guests should be invited by existing direct means.

Name of Event:

Date of Event:

Venue of Event (including postcode):

Name of event organiser and organisation (if applicable):

Contact details for event organiser:

1. "Are you considering a request for outside support?"

Yes/ No*

* Delete as appropriate

If "yes", please outline what outside support are you seeking? E.g. uniformed service personnel, cadets, civic VIPs etc. and any specific type of activity (e.g. marching or concert band, display etc)

N.B. Your wish for outside support will be passed onto the relevant authority, but this does not guarantee they will be able to provide the full support you have requested and you will be notified separately. At least six week's minimum notice is required for Public Military Event (PME) submissions.

2. Are you likely to need support from Sussex Police (*e.g. for traffic duties, crowd control, etc*)?

Yes/ No*

* Delete as appropriate

"If yes, please outline what outside support are you requesting?"

By submitting this proforma, you are agreeing that your details will be shared with organisations which may be able to provide additional support to your event and that the details held will be stored in accordance with GDPR 18.

Please return this form to paul.richards@ssalc.co.uk

For clarification of any issue relating to this request you may contact Trevor Leggo on 01273 830202 or 07825 506649

Signature:

Print Name:

Date of submission:

Email 08.03.2019 Age UK Horsham - 'Hop in'

Dear all

I just wanted to mail and to thank you for your interest and support with the 'Hop In' transport proposal.

I just wanted to send you the attached that I sent to Helen for the PPG mag this am. Unfortunately, you will see when you read the article that I am going to take a back seat on this: at least for the meantime. With 21 hours a week and getting more involved in activities in the whole district I am afraid I don't have the time that setting up such a scheme would involve when there isn't the community involvement that I need there to be; Unfortunately, I haven't had enough people come forward to be able to take over the ownership of the suggestion. If people do step forward, I will be here to support them but maybe it was too big a step. I popped into the surgery the other day and there were only two responses in the box and Barbara said that she had 6 responses but that is it.

Hopefully, the smaller step is that, it might make people think about their older friends and neighbours when they head off in an empty car. That would be a step in the right direction anyway.

On a more positive note, you will see the 'Reading in School' bit in the article. This is working really well in Southwater with 6 readers and another 7 waiting for DBS checks so fingers crossed for Rudgwick.

You know where I am so please do get in touch if I can support you in anyway.

Best wishes, Nicky

`Hello Residents of Rudgwick

Well, I am pleased to say that spring is on its way. The daffodils are out and when the sun is shining and when the warmth of it is on our faces, it makes us all feel better doesn't it. ☺ As the Rural Outreach Development worker for Age UK Horsham District (AUKHD), it is my job to spread the word about the support and services that AUKHD can offer the older members of our communities.

If you have read my pieces in the Rudgwick PPG and Magazine before, I have been trying to pilot a transport proposal in Rudgwick. I have called the scheme 'Hop In', with the idea that people heading out to Garden Centres, Horsham for shopping, Broadbridge Heath Leisure Centre and the like offer the empty seats in their cars, to the older members of the community. As I mentioned in previous articles. It is not a suggestion to solve general transport issues or to provide a free taxi service on demand (it must fit in with what you are already planning to do) but a way to support the older members of the community who don't have the access to transport that they used to have.

Unfortunately, I have been unable to make the big step that I was hoping to make in Rudgwick and get enough support for this idea at this particular time, I would, however, like to extend my

thanks to the 'stars' of Rudgwick who have been involved along the way. You know who you are and your support has been very much appreciated; THANK YOU.

Whilst this hasn't been a big step towards the transport issue in Rudgwick I do hope that it is a small step and I remain hopeful that as members of a wonderful village it will encourage people to consider their older friends and neighbours. If you are heading to the shops or the garden centre, etc. for a mooch, please do think if there is a friend who doesn't get out as much anymore and see if they would like to 'Hop In' with you.

Before I go, I will just say: please do look out for the 'Reading in School' article in the Rudgwick Magazine. I have been speaking to Serena Nicholls, the Head at Rudgwick Primary School. She is keen to get some older members of our community into the school, on a regular basis, to listen to the children reading. If you would like to know more then please send me an email NickyF@ageukhorshamdistrict.org.uk or leave a message for me at Lavinia House on **01403 260560** and I will be in touch.

In the meantime, if you know of anyone that could do with support from Age UK Horsham District then do please encourage them to call us on the Lavinia House number – 01403 260560.

Enjoy the daffs Rudgwick.

Best wishes

Nicky Fuller

Rural Outreach Development Worker

Age UK Horsham District'

Email 06.03.2019 NALC – NALC Weekly Update

The logo for NALC, featuring the letters 'nalc' in a bold, lowercase, sans-serif font. A vertical blue bar is positioned to the left of the 'n'.



New report highlights the state of rural services

A new report published has highlighted the state of rural services in England, showing basic mobile calls are not possible across main networks.

[Continue reading](#)



NALC calls on councils, as 1% of councillors are below 25

NALC's Councillor Census Survey found that of the 100,000 councillors serving local (parish and town) councils, there are only 700 councillors (0.7%) aged 25 or below.

[Continue reading](#)



Tracey Crouch MP on local councils battling loneliness

Former minister for loneliness, Tracey Crouch MP, called on local councils to help residents suffering from loneliness at NALC's Spring Conference.

[Continue reading](#)

Member updates

Agenda papers for National Assembly on 13 March 2019

A new consultation on the *Affordable housing commission call for evidence*

A new consultation response on the *Clean Air Strategy*

A new consultation response on the *Communities Framework*

A new consultation response *Woodland Protection*

A new consultation on *Flood Defences*

Email dated 08/03/2019 NALC – Chief Executives Bulletin

The logo for NALC (National Assembly for Wales) features the lowercase letters 'nalc' in a bold, black, sans-serif font. A vertical blue bar is positioned to the left of the letter 'n', extending from the top of the 'n' down to the bottom of the 'c'.

Chief executive's bulletin

Policy Committee

Our Policy Committee, which oversees our policy-making and campaigning work, met on 6 March, here are a few highlights in advance of the draft minutes being available:

- An extensive discussion on the flexible and diverse funding theme of NALC's [A prospectus for ultra-localism](#), with a particular focus on our policy on business rate reform, where it was agreed our submission to the Comprehensive Spending Review should press for involvement in business rate retention pilots and continue to make the case for a share of business rates
- The committee noted with concern a number of recent government funding initiatives on parks, high streets, Brexit and disabled people wanting to stand for election, were not open to local (parish and town) councils; this is an issue our chairman Cllr Sue Baxter will be raised directly with the local government minister, Rishi Sunak MP, in their meeting next week
- A motion from the Essex Association of Local Councils was supported seeking clarification from the government on funding church building repairs
- The committee agreed on a policy position on Charter Trustees as well as advocacy and support activity aimed at creating new local councils in those areas

Other meetings and events

- Gurvynda Paddan-White, solicitor, was at the Oxfordshire Association of Local Councils larger councils meeting on 6 March for a soft launch of new practical guidance on the Community Infrastructure Levy (CIL), which we have commissioned from the planning think-tank Planning Futures, who also attended. I'm pleased to say the briefing was well received, prompting some lively discussions on planning and decision making in general, as well as CIL experiences in Oxfordshire. A number of

case studies and examples are being developed for inclusion in the guidance which we will be available in due course.

- Gary Barker, solicitor, gave an update on current legal issues at the Warwickshire and West Midlands Association of Local Councils event on Saturday 2 March; the event was well attended by around 60 clerks and councillors, with discussions on a wide variety of topics from GDPR to elections.
- On 5 March Sue had the pleasure of attending the Aviva Community Fund finale event in Manchester
- Sue and I had a very positive meeting with colleagues from [CCLA](#) earlier this week and I'm delighted to announce they have agreed to continue our partnership for another year which will benefit NALC, county associations and local councils.

And finally...

Ordnance Survey (OS) is working with the [Geospatial Commission](#) on a survey looking at how local councils use maps, and to help OS understand how they can better support the use of maps and mapping data within local councils. It's open until 21 March 2019 and I'd like to encourage as many councils as possible to respond, even if you aren't a frequent user of OS data or maps! If you haven't received the survey and would like to get involved and share your views, please email insights@os.uk

Email dated 08/03/2019 – WSCC Arboriculturist – Report on trees, Church Street

Good afternoon,

Please find attached a tree map, to clarify my recommendation of tree works.

I have been made aware of the desire to fell a number of these trees, to improve the sightline of the road crossing for H&S purposes. I have also been informed that this will be possible as long as a number of new trees are also

planted as a replacement, further back away from the road so that they will not cause any future issues for the highway or otherwise.

My findings and recommendations are as follows;

- The tree numbered 5 highlighted in red nearest to the crossing; although I did not find any immediate health defects with this tree, I would recommend this is felled to improve the currently hazardous lack of sight from said crossing.
- The tree numbered 4 highlighted in red; I have absolutely no objections to this tree being felled, due to the extent of decay found at the base of this tree.
- The remaining trees on this site; I can NOT recommend that these are felled. It is my honest belief that once the 2 highlighted trees are felled, the remaining trees (not highlighted) would NOT pose a potential health and safety or sightline issue from either the highway, or foot-crossing.

Please be aware that a final decision of approval for these recommended works is yet to be agreed and confirmed by the Area Highway Manager, who I have copied into this email.

For this approval to go ahead, it would be desirable for you to submit to us in writing, the proposed agreement made by yourself for promise of payment of any works carried out.

If there is anything else you would like to discuss regarding this subject or any other, please do not hesitate to contact me.

Kind regards, Marcus du Preez

Marcus du Preez

Arboriculturist

Economy, Infrastructure and Environment

Highways and Transport

West Sussex County Council



Email dated 09/03/2019 – West Sussex 4 Communities - Funding Alerts



West Sussex 4 Community Funding Alerts and News for the VCSE Sector

Dear Jonna Foote,

Funding News

Registering for the funding news service ensures you are kept up to date with the latest funding news. The following news articles have been published in the last week. To view the full details of any news article, simply click on its title.

06/03/2019: [Funding for Youth Projects that Celebrate UK's Native Wildflower and Fungi](#)

04/03/2019: [Veolia Environmental Trust Accepting Applications](#)

01/03/2019: [Launch of 2019 European Social Innovation Competition](#)

Your Funding Alerts

Funding alerts allow you to receive email notifications if new funding opportunities arise which match your search requirements. To setup a funding alert, simply run a search for funding on the site. When you are viewing search results press "Save Search". There is an option to receive funding alerts at this stage so make sure this option is ticked.

You can also set up funding alerts for a search you have already saved by enabling email alerts in the "Saved searches" area on the site.

There have been no funding changes that match your profile.

Regards,
The West Sussex 4 Community team

Update email preferences

If you do not wish to receive these emails any longer, please log in with your existing account to change your email preferences or to unsubscribe. [You can log in to your account here.](#)

Distributed by Idox - www.idoxgroup.com
Registered in England and Wales. Company number 03984070. VAT number GB 766 8008 04.
Registered office 2nd Floor, Waterside 1310, Arlington Business Park, Theale, Reading, RG7 4SA.

This email originates from an unmonitored account, please do not reply to this email as we will not receive your response. If you wish to contact Idox, please send an email to grants.customer.services@idoxgroup.com.

Copyright © Idox plc.

Email dated 10/03/2019 UK Power Networks Weather Warning

Dear Sir/Madam,

You may be aware that there have been strong wind gusts this morning, which have affected parts of the South East of England.

Our electricity network is built to be resilient but strong gusts can damage overhead power lines resulting in some customers losing their electricity supply. Where this happens we work to restore power as quickly and safely as possible. We have organised for additional staff in our contact centre to help customers whose electricity supply might be affected by the predicted weather, and we have called-up additional engineers to carry out repairs to our electricity network.

Both you and your local residents will be able to find regular updates on our website www.ukpowernetworks.co.uk and social media @UKPowerNetworks throughout this period.

Anyone experiencing a power cut can:

- Call 105 to report power cuts and damage to the electricity network, or 0800 3163 105 (from a corded phone or mobile phone if you have no power)
- Visit www.ukpowernetworks.co.uk for the latest updates
- Visit www.ukpowernetworks.co.uk/powercut and type in their postcode to view our live power cut map
- Tweet @ukpowernetworks to report a power cuts or to receive updates

We urge the public to stay well clear from power lines and anyone spotting a damaged power line needs to report it to us immediately by calling 105 from a landline or mobile phone.

If they see electricity lines that are down or causing significant risk to the public they should call 999.

We provide extra help to customers on our Priority Service Register during a power cut. Households with older or disabled people, those with children under five, or where someone uses medical or mobility equipment that requires electricity as well as other reasons can join the register. You can find out more information about our Priority Service on our website: ukpowernetworks.co.uk/priority .

If you would like to share information about preparing for the extreme weather or the priority service register on social media you might like to use the following:

@UKPowerNetworks has extra staff on hand to deal with the impact of the strong gusts this morning. Call 105 to report a power cut and visit <https://www.ukpowernetworks.co.uk/storm-centre-prepare> #ukpnnews

Do you, or someone you know, need extra support during a power cut? @UKPowerNetworks provides free services to vulnerable customers. Visit <https://www.ukpowernetworks.co.uk/power-cut/priority-services-register> for more information. #ukpnnews

I hope this information is helpful and please do share it with local residents and members of your community who would find it helpful.

With best wishes, Michael

Michael Horwood, Public Affairs Manager

UK Power Networks, Newington House, 237 Southwark Bridge Road, London SE1 6NP