

RUDGWICK PARISH COUNCIL

Minutes of the Recreation and Halls Committee meeting held on Monday 22nd October 2018 at Rudgwick Hall, Bucks Green, Rudgwick at 6.30 pm

Present: Cllrs: R Landeryou (Chairman), R Bookham, D Buckley, M Ellis, A Haynes, P Thompson
J Foote Clerk

There were no members of the public present.

12/18. **Apologies** and reasons for absence had been received from Cllrs Brown and Gilmour and these were unanimously approved.

13/18. A **Declarations of Interest** was received by Cllr Ellis regarding Agenda item 6 – LED lighting proposal due to the fact that Cllr Ellis had knowledge of the companies involved. There were no notifications of changes to Members' Registers of Interest.

14/18. **Minutes** of the Recreation and Halls Committee meeting held on 25th June 2018 were **unanimously agreed to be a correct record** of the meeting and were signed by the Chairman.

15/18. There were **no matters arising** from the minutes of the previous meeting.

16/18. Rudgwick Hall

16/18/1. Heating system actions

It was **resolved to recommend** to the full Council to keep the **current fan assisted heating duct system; to replace the current boiler with oil/gas boiler depending on the costs of the connection to the main gas supply/allocation of S106 monies**. Unanimously agreed.

16/18/2. BHESCo LED Lighting proposal

It was **resolved to recommend** to the full Council to proceed with the BHESCo quote to **supply and install LED lighting at a cost of £1,660.00 plus VAT**. Unanimously agreed.

Two of the diffuser covers are not present and are unable to be replaced as the fittings are obsolete – it is recommended that these are replaced as soon as possible. The clerk voiced Health and Safety concerns with the lights not being covered. Cllr Ellis informed the meeting that the current situation was safe but the Council should address the lights in the Main Hall as soon as possible.

16/18/3. Refurbishment budget planning: stage curtains (low priority)

hall flooring (low priority)

hallway flooring (medium priority)

It was **resolved to recommend** to the full Council **to include the above in future budgeting**. Unanimously agreed.

Playground: It was agreed that a further meeting of the S106 committee is required to move forward with future plans.

17/18. Jubilee Hall

17/18/1. Drain repair – work to start this week.

17/18/2. Roof repair – awaiting quote.

17/18/3. Crack in the wall – insurance will install measuring device when drain/tree work is completed.

18/18. Review of Hall Hire Charges 2018/19

It was **resolved to recommend** to the full Council **current hire charges to be maintained for 2019/20**. Some of the current hirers will see an increase in charges as a result of the staggered increases agreed in April 2018. Unanimously agreed.

19/18. Review of Hall Hire Booking Agreement

It was **resolved to recommend** to the full Council **to adopt the proposed Hire Booking Agreement**. Unanimously agreed.

20/18. Football Club: fence and semi-permanent dug outs.

No further details had been received and it was **resolved to recommend** to the full Council **for a decision to be made when detailed plans have been received; with dugouts to be removed and stored after every match**. Unanimously agreed.

21/18. Rudgwick Lawn Tennis Club (RLTC)

It was agreed to contact the RLTC and suggest contacting Little Streets (when in operation) to come to an arrangement regarding use of the waste bins.

It was **resolved to recommend** to the full Council **for the RLTC to be charged current hire charges until the signing of the lease; after that date lease charges would apply**.

Unanimously agreed.

22/18. Cricket Club

It was **resolved to recommend** to the full Council for the Cricket Club **to be invoiced retrospectively for the number of matches played as these were inconsistent**.

Unanimously agreed.

The Cricket Club had addressed the actions to be taken following the recent incident.

23/18. Ellens Green and Rudgwick Garden Association (EGRGA)

It was agreed for the Clerk to contact EGRGA to inform them that the committee is not adverse to the idea of the installation of a storage shed. However, this is to be reviewed when Little Street has been in operation for six months and use of access road/parking places is clear.

24/18. Churchmans' Meadow Playground

- Playground update – Kompan is addressing snagging issues (flooring, damaged component).
- It was agreed that future S106 monies should be allocated to installing a path from Pondfield Road to the playground to enable easier access for buggies/wheelchairs.
- It was **resolved to recommend** to the full Council **for the broken part of the Churchman's Meadow Fence to be removed and gates at Pondfield Road, play area and Church Street to be repaired as quoted for by P Juniper Fencing**.

25/18. Rudgwick Litter Group

The group was disbanded due to proposed areas being outside Rudgwick Parish and as such insurance cover not in place.

26/18. The meeting finished at 8.20 pm

Chairman Date.....