

## Weekly RPC Clerks Update 18-25 February 2019

### Clerk's announcements/delegated decisions:

- Councillors' Hall inspection was undertaken on 18.2.2019
- Kompan site representative met with the Clerk, Open Space Warden, Grasstex representative with the aim to clarify remedial work to the playground.
- Three candidates have been short listed and contacted for interview for the post of assistant clerk, unsuccessful candidates have been contacted.
- Contractors for repair to path, replacement of Rudgwick Hall lights have been contacted.

### E-MAILS/COMMUNICATION

**22/02/2019 Email from parishioner regarding occupancy of caravan (forwarded email to Chairman on 25/02/2019)**

#### List of organisations that communicate with the Council on a regular basis.

AIRS (Action in Rural Sussex)  
APCAG (Association of Parish Councils Aviation Group)  
CAGNE (Communities Against Gatwick Noise Emission)  
CPRE (Campaign to Protect Rural England)  
HALC (Horsham Association of Local Councils)  
HDC (Horsham District Council)  
SSALC (Surrey and Sussex Association of Local Councils)  
WSSC (West Sussex District Council)

E-mail conversation between HDC and a Rudgwick Parishioner, cc-ed to council

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Thank you very much for reviewing this proposal with Saxon Weald & facilitating an arrangement whereby the existing affordable rented tenure can be retained. Incidentally, they never produced any evidence whatsoever to justify their claim of a shortage of intermediate affordable (shared ownership), so I can only presume that their claim was 'mistaken'.

It does remain unfortunate that the proposal does not retain any of the existing bungalow arrangement, especially as the need for such is identified in the RNP Housing Needs Assessment (July 2017).

Whilst I do appreciate the financial viability considerations, a bit of 'imaginative thinking' by Saxon Weald could have been expected to try & mitigate the loss. For example the proposed 4 x 2 bed semis could have surely been configured as 4 x 2 bed maisonettes, thereby retaining 2 x 2 bed totally ground

floor units. This would have kept the density/footprint (more or less) exactly as per the current proposal, but having at least then given some consideration to what was being lost.

I guess we now have the see what the planning officer & committee think about this. Certainly the view of Parish Councillors at their meeting where this was considered, was to endeavour to retain like-for-like if at all possible.

Thanks again for your involvement in securing the Affordable Rent tenure, most welcome.

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**18.02.2019 E-mail from WSCC regarding planning application**

**Michael Elkington**

Head of Planning Services

Planning Officer: Edward Anderson

Tel: 0330 222 8879

email: [edward.anderson@westsussex.gov.uk](mailto:edward.anderson@westsussex.gov.uk)

[www.westsussex.gov.uk](http://www.westsussex.gov.uk)

**County Planning**

County Hall  
Chichester  
West Sussex  
PO19 1RH

Tel: 01243 642118



13 February 2019

Dear Sir/Madam

THE TOWN AND COUNTRY PLANNING ACT 1990

THE TOWN AND COUNTRY PLANNING GENERAL REGULATIONS 1992

APPLICATION MADE UNDER REGULATION 3

**Application Number:** WSCC/018/19/RW

**Location:** Rudgwick Primary School, Tates Way, Rudgwick, Horsham, West Sussex, RH12 3HW

**Proposal:** To create a 'Mile a Day' path around the school field measuring 160m in length and 1.5m wide

**Applicant:** Director of Economy, Planning and Place

**Grid Reference:** 508755 133171

**To be determined by:** 9 April 2019

Please click the following link to view this planning application online.

[www.westsussex.gov.uk/planning](http://www.westsussex.gov.uk/planning)

Should you wish to comment, please do so by **6 March 2019** with your observations. If I have not heard from you by this date I shall assume that you have no comments to make.

If your observations are likely to be delayed beyond the date given or you do not intend to respond, please inform me as soon as possible when I will receive them.

Your comments will be made available for public view on our website.

Should you have any queries, please do not hesitate to contact me.

Please send all comments to: [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk)

Yours faithfully

Edward Anderson, County Planning

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#### **18.02.2019 Email from Louise Goldsmith, WSCC regarding VELO**

Dear Parish and Town Councillors,

The County Council supported Velo South 2018 but as you know due to poor weather conditions the event was cancelled.

We supported the event in order to boost the economy and tourism by increasing the profile of West Sussex outside the county boundaries. We also know events of this scale can inspire people, young and old, to become active, and deliver associated health and wellbeing benefits.

However, we also recognise that some residents and Members had concerns about the event and we have listened to all the feedback. To that end a Major Events Protocol is currently being developed by officers which will provide helpful guidance if we want to hold any form of major event in the future.

So rather than holding an event this year, the County Council intends to take the time to better understand those concerns and how they can best be mitigated against and possibly consider planning ahead for an event in 2020.

It's important to emphasise that we are open minded to events of this scale in West Sussex. We are ambitious for our residents and our local economy and that in the future when planning successful major events we will do this together with our communities.

I want to take this opportunity to say a big thank you all for your work and feedback over this event which I appreciate has been challenging at times.

*Louise*

Louise Goldsmith.

Leader West Sussex County Council, Chichester West Division.

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**18.02.2019 E- mail from Slinfold Clerk regarding funding**

Dear Clerk

At our next Parish Council meeting, councillors will be considering whether as a council we should be trying to raise additional funds to top up precept from fundraising.....

**Raising Money**

Parish Councils are empowered to raise money for their activities through a tax (the “precept”) on the village residents which is collected on their behalf by the District Council, as an addition to the District and County Council Tax. This is then paid to the Parish Council in two equal instalments. It has been noted that limited fund raising can be done but this is so hedged about by restrictions that, in the main, it is hardly worthwhile for a very small council.

**Does your PC raise additional funds to prop up precept? If so I'd love to hear from you.**

**A very simple YES with an example, or NO would be appreciated.....**

Please respond by pinging back your response to one of the following please.....

- 1) No - my Parish Council has not raised additional monies through fund-raising projects or...
- 2) Yes – My Parish Council has raised additional monies and our project was.... (Please provide brief details, thank you)

Thank you in anticipation of your response

Kind Regards, Mary Burroughs, Clerk to Slinfold Parish Council [clerk@slinfold-pc.gov.uk](mailto:clerk@slinfold-pc.gov.uk)

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18.02.2019 E-mail from SSALC

## SALC WEEKLY BULLETIN

8-2019

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[Latest News](#)

For regular news updates please visit  
[www.ssalc.co.uk](http://www.ssalc.co.uk)

## Government sets out plans to overhaul waste system



The government launches a series of consultations to overhaul the waste system. [Read more](#)

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## Town Council National Parking Enforcement Survey

Please help NALC gain a greater understanding of parking issues by completing a short survey! [Read more](#)

It has been brought to my attention that the link below to the NALC Parking Enforcement Survey is not working, please follow this link to the SSALC website - the survey can be accessed from there:

[http://www.ssalc.co.uk/\\_VirDir/CoreContents/News/Display.aspx?id=18451](http://www.ssalc.co.uk/_VirDir/CoreContents/News/Display.aspx?id=18451)

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20.02.2019 E-mail from WSCC – Road repairs

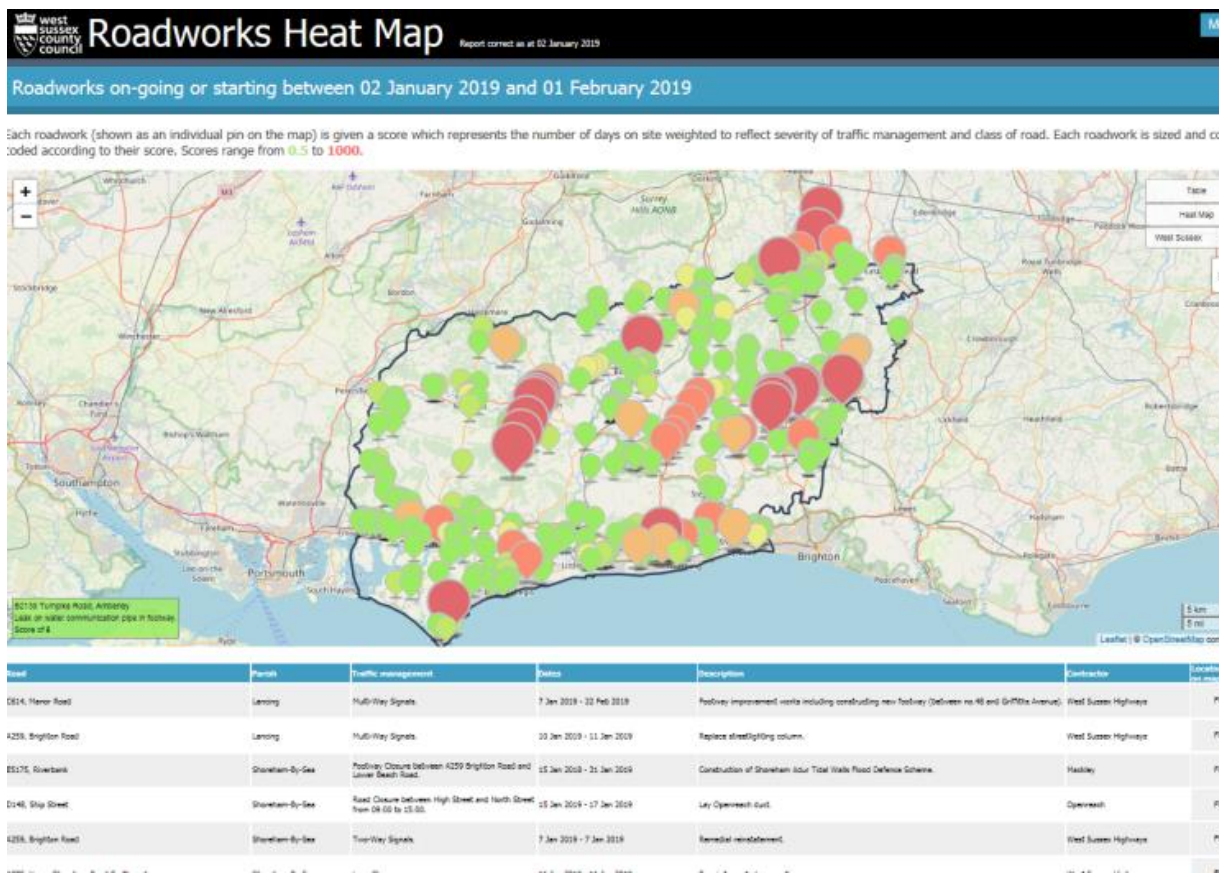
Please note: we now only provide the weekly roadworks report in the map-based format. A link to this format has been provided previously but an improved version has now been launched. The Excel based report will no longer be available.

The map-based report, which is accessed via a web browser, will be updated and go live at 5pm each Wednesday. The shortcut provided below will always take you to the current version of the report.

Click to open: [Map-based report](#)

Or

Type into your browser: <http://westsussex.cdmf.info/heatmap/heatmapOSM.html>



The main benefits of the new map-based information are as follows:

- The roadworks are sized and colour coded according to a score (number of days on site weighting by traffic management and road class) and plotted on an interactive map. Therefore giving an indication of the impact of the works.

- As the roadworks are shown on a map, the location is much clearer and unambiguous.
- There is an option to zoom to a select parish boundary so you can easily see the roadworks for a particular area of interest.
- Roadwork details are still available in table format (shown underneath the map) and the table can be customised to reflect only those works shown on the current map area.
- Links to the latest information on the Travel Information website are still provided

To get the most out of the report, it is highly recommended that you read the detailed help file available [here](#).

Please remember: the report is only a snapshot of the roadworks and is only updated once a week. The date the snapshot is taken is shown in the heading of the report.

Regards,

**Mark McNamara**

TICC Operator

Residents' Services – Highways and Transport

West Sussex County Council

Follow us at  [@WSHighways](#)

Dear District, Parish and Neighbourhood Councillors,



## Get involved in the Great British Spring Clean 22 March – 23 April 2019

Once again Horsham District Council will be backing the annual, national litter campaign by **Keep Britain Tidy** called the Great British Spring Clean. This year the Great British Spring Clean takes place between 22 March and 23 April 2019. We can help you to get involved too!

The aim is to inspire 500,000 people to join forces this year - in partnership with community organisations, businesses and the government - to collect and safely dispose of single-use plastic from our streets, parks and beaches, recycling as much as possible.

### How you can take part

**We are calling on parishes and community groups to get involved, helping to keep their local communities litter free and joining the thousands of #LitterHeroes across the country who will be joining the Great British Spring Clean, helping to improve the environment on their doorstep.**

We know that many parishes around the district already organise a regular parish clean-up day, working with local volunteers to focus on tidying specific areas of their community.

**Confirmed litter picking events asking for our support so far include those in Mannings Heath, the Haven, Nuthurst and Partridge Green.**

Why not organise or support your own local parish clean up event and link it with the Great British Spring Clean between 22 March and 23 April to take advantage of the extra support and publicity that will be available to you?

### How we can help – contact Adopt a Street

The Council will be supporting groups who want to 'do their bit' to help clear up the litter through its Adopt a Street initiative, providing litter picking equipment, health and safety advice. But hurry – our resources are limited and they are only available on a first come, first served basis so please let us know as soon as possible.

[Find out about Adopt a Street](#)

Contact Simon Furlonger at [simon.furlonger@horsham.gov.uk](mailto:simon.furlonger@horsham.gov.uk)

And don't forget to register your involvement in the Great British Spring Clean online. This tells people what clean up events are taking place in their local area and helps Keep Britain Tidy to see just how many people are passionate about protecting and preserving their environment.



You might also like to download posters from Keep Britain Tidy and help to promote the campaign in your local shops, supermarkets, libraries, community and leisure centres, Citizens Advice Bureau, schools and community notice boards.

Find out ways to [get involved](#)

### [Register to take part](#)

Click on [Download Resources](#) to access resources such as posters, and social media feeds.

And finally...

**Why not take before and after pictures so you can see your progress and the results of your hard work? Upload them to Facebook, Instagram or Twitter and share them so that you can publicise your success #GBSpringClean.**

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### Litter facts

Each *month* Horsham District Council clears around 14 tonnes of litter and fly tips from public land and streets across the district.

Councils in England are having to spend over £700 million on street cleaning services every year.

### Horsham District Council's Adopt a Street

Four years ago Horsham District Council launched a new initiative encouraging and supporting residents to "[Adopt a Street](#)" and take extra care of their street or an area they particularly value. We are delighted to announce that we now have around **3,500 volunteers** across the District and they do a brilliant job in helping to keep their community clean and tidy. Find out more at [www.horsham.gov.uk/bins/adopt-a-street](http://www.horsham.gov.uk/bins/adopt-a-street)

Thank you.  
Kind regards,

Sarah.

### Sarah Hogben

Communications and Marketing Officer

**Telephone:** 01403 215242

**Email:** [Sarah.Hogben@horsham.gov.uk](mailto:Sarah.Hogben@horsham.gov.uk)



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**Horsham District Council, Parkside, Chart Way, Horsham, West Sussex RH12 1RL**

Telephone: 01403 215100 (calls may be recorded) [www.horsham.gov.uk](http://www.horsham.gov.uk) Chief Executive: Glen Chipp

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## Email from WSCC re the PROW clearance 2018/19 and 2019/20

Dear Chairman,

I am writing with your annual update on Public Rights of Way (PROW) matters.

Over the past year West Sussex County Council (WSCC) continued its 15 month cycle of inspections and maintenance. Our local Access Rangers and dedicated Parish Path Inspector volunteers together inspected over 3,000 kms of PROW, after which our maintenance contractor delivered identified necessary works. Additionally our Volunteer Rangers, often working with various partners, completed a significant programme to improve steps, bridges, structures and to clear vegetation. I attach a report that outlines the work completed in your area during 2018.

There has been a recent change to our Access Ranger areas, as advised by email on 18 December 2018. For your ease I attach again the map showing who your Access Ranger is and I encourage you to use them as your first point of contact, including outside of the inspection programme. As previously advised, we need to prioritise the many reports of issues around the PROW network made each year. Should you report any issues to your Access Ranger, any details you can provide, such as photographs, measurements, clear location, type of vegetation, will be greatly appreciated. WSCC is planning to introduce a new web reporting system this year, making it easier for you to report any issues in future. We will send you information on this when the webpage is up and running.

During the past year several parish councils have taken proactive steps to enhance their local PROW, which path users have greatly appreciated. Should any council wish to involve themselves in managing their local paths, please do mention this to your local Access Ranger. I attach a summary of powers available to you in case you are interested to consider these.

Our Countryside Management Team still supports the 'Think, Share, Be Aware' campaign which promotes responsible behaviours in the countryside. Details can be found on our [website](#) and if you want to use something similar in your shared spaces, such as parks, our Countryside Management Team would be happy to discuss this with you and can be contacted at [countryside@westsussex.gov.uk](mailto:countryside@westsussex.gov.uk)

Over the coming summer the County Council will again run its Surface Vegetation Clearance Programme, when approximately 10% of paths (or parts of paths) receive a single cut of surface growth. The attached list notes the paths included in your parish; should you believe other paths are equally a priority, please do let your Access Ranger know **by 29th March 2019** so they can be considered for inclusion in this year's contract.

Yours faithfully, Deborah Urquhart  
Cabinet Member for Environment

## **The legal powers of Town and Parish Councils regarding access and rights of way**

These include:

- To hold for public inspection a copy of the definitive map for the parish, and copies of the orders made to modify it as supplied by West Sussex County Council (WSCC)
- To undertake maintenance of any footpath, bridleway or restricted bridleway (although it is encouraged that any parish wishing to do so contacts WSCC first to ensure that work is undertaken to an acceptable standard; if not, parishes could find themselves liable in the event of an accident)
- To erect lighting on any footpath or bridleway or seats or shelters (again, it is advisable to consult WSCC beforehand to ensure safety and proper siting, and to discuss any possible need for a licence)
- To erect signs warning of local dangers (WSCC can advise on the correct wording of such signs to avoid any suggestion that the sign appears to unlawfully deter use of a right of way)
- To make an application to the registration authority (WSCC) for the creation of a new town or village green
- To prosecute anyone who wilfully obstructs the passage along any highway, and to prosecute an occupier who fails to ensure that growing crops do not inconvenience path users. The power also exists to prosecute a landowner who does not restore a lawfully ploughed path within the period allowed or who has ploughed unlawfully (WSCC would be pleased to discuss before any action is considered by a parish council (PC))
- To insist that the highway authority signposts a particular footpath, bridleway, restricted bridleway or BOAT (byway open to all traffic) where it meets a metalled road. PCs also have the power to signpost FPs, BWs, RBs and BOATs on behalf of, and with the consent of, the highway authority (WSCC has a very good record for signposting and it would be helpful if PCs could report any missing road end signs. In the event PCs did wish to apply to do signposting work themselves, WSCC would be happy to discuss and, if appropriate, for consistency, supply the signs for erection)
- To create new highways by agreement with the landowner over land in their own and adjoining communities (again WSCC would encourage PCs to discuss first, partly because highways created under agreements with PCs would not automatically be maintained at the public expense (unlike WSCC agreements) and so owners may be reluctant to enter into PC agreements if future liability could fall to them. Also WSCC is likely to have more experience in dealing with this sort of work)

These are not all of the legal powers that a town or parish council has. If a council had a particular concern, then officers at the County Council are available to give guidance.

### **Public Rights of Way - Works Report**

**Parish: RUDGWICK**

**Report period: 01/01/2018 - 31/12/2018**

This report outlines the work West Sussex County Council has completed on rights of way . It does not include items that are the landowner's responsibility.

### **Routine Contractor**

**Bridge**

Path No Status Grid Ref

1350 Footpath TQ072304

**Vegetation - surface**

Path No Status Grid Ref Length (m)

1364 Footpath TQ073318 31.34

**Volunteer - WSCC PROW**

**Bridge**

Path No Status Grid Ref

1390 Footpath TQ087341

**Surface - Condition**

Path No Status Grid Ref

1390 Footpath TQ087341

1390 Footpath TQ087341

**Vegetation - Side or Overhead**

Path No Status Grid Ref Length (m)

1390 Footpath TQ089342 237.47

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*Report Name: WSxParishWorksReport*

**Public Rights of Way**

**Summer Surface Vegetation Clearance 2019**

**Parish: RUDGWICK**

All or a section(s) of the paths listed below are on the Rights of Way services Summer Surface Vegetation Clearance Programme. This runs from June to August.

**Veg. surface summer - 1 cut**

**Path No Status Grid Ref Length (m)**

1395 Bridleway TQ094335 490.84

1388\_2 Footpath TQ090345 134.47

1384\_3 Footpath TQ073327 182.34

**Veg. surface summer - Countryside**

**Path No Status Grid Ref Length (m)**

3569 Bridleway TQ081341 435.91

3569 Bridleway TQ084336 694.11

3569 Bridleway TQ092328 454.04

3569 Bridleway TQ088331 508.06

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*Report Name: WSxParishSummerClearanceReport*



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spection\_areas-Coni

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