

Weekly RPC Clerks Update 15 - 23 April 2019

Clerk's announcements/delegated decisions:

- Rudgwick Hall will be polling station for European Elections on 23rd May 2019. (Council elections on May 2 arrangements have been in place for some time.)
- Application for co-option from Cllr Wild has been received (9.4.2019); Cllr Ellis has been e-mailed with co-option requirements.
- Litter Warden has reported Overhanging Trees - Downs Link, Bridge near Church Street, Rudgwick – WSCC has been informed and appropriate action will be taken birds are not nesting anymore.
- Horsham Planning Department has been informed of the work at Windacres/Barleycroft site as reported by Rudgwick parishioner (see below)
- Open Space Warden reported sheep near the permissive path at King George V field – message put on Facebook.
- Open Space Warden reported one of the two WSCC permissive path signs directing across the small bridge has been uprooted and broken. It is currently wedged in against a tree. It has been reported to WSCC accordingly. This has been reported to LoveWestSussex
- Kompan UK has requested payment of invoice. The company had contacted Playground Inspections.
- Churchmans Meadows fence and gates (three) have been repaired.
- Clerk has contacted IT with e-mail access issues experienced by councillors.
- As agreed at recent Council Meeting:
 1. Letters to confirm S137 grants allocations have been sent (electronically).
 2. Letter to Holy Trinity church has been sent (electronically) regarding stone mason design.
 3. Cricket Club and Football Club have been contacted regarding training/match requirements for the coming season.
 4. Missing/Lack of paint on roundabout Church Street/Kilnfield Road after repair reported to LoveWestSussex.
 5. Field users have been contacted regarding shared contact list.
 6. Contacted parishioner regarding forming of Climate Energy Working Group.
 7. Cllr Kornysky is formulating letter to Thames Water regarding Cox Green water situation – to be sent to Thames Water by Clerk on receipt from Cllr Kornysky.
- 23.4.2019 – Skatepark has been damaged and is now closed until repairs can be undertaken. Notice has been put on Facebook. Parishioners are requested to report damage/ inappropriate use to Clerk/Sussex Police. Clerk has submitted report to police.

E-MAILS/COMMUNICATION

- A resident has contacted the Clerk re Berkeley Homes working on the site outside the permitted hours, until 8.00pm Thursday 11th, all day Saturday 13th and Sunday 14th. The matter will be addressed by the soon to be established Liaison Group. (Circulated to Councillors)
- A resident has contacted the clerk about the numerous messages on the fence on the A281. Clerk has responded that this does not fall under the Council's jurisdiction.
- A resident enquired after the provision of allotments (Circulated to Councillors).

- Received e-mails from Age UK Horsham, West Sussex Mediation Service, The Games Hub and Kent, Surrey & Sussex Air Ambulance Trust thanking the Council for the donations received.
- A family member of a crew member of a crashed RAF Mitchel II bomber (1944) has contacted the Council regarding the memorial which will be placed near the site of the crash (two planes were involved) on Rikkyo school land. The memorial is expected to be unveiled in August this year. The gentleman does not live locally and is keen to find a builder who would be willing to build a small brick plinth on which a plaque, commemorating the eight crew members losing their lives, will be placed.

15.04.2019 Email from PCSO Erica Baxter

A new way to report crime

Police Forces across England & Wales are using a new system called Single Online Home (SOH). This is a policing portal which allows the public to easily report crimes, incidents and information online.

The police non-emergency phone number 101 remains available if personal contact is required. However, using SOH significantly reduces wait times for those reporting crimes or incidents, or if you simply wish to provide some information to the police. Reporting online via SOH is easy and effective. It has been positively endorsed by a number of Neighbourhood Watch members who have had the opportunity to use it.

The new portal can be found on the home page of the recently updated Sussex Police website www.sussex.police.uk. In addition to the Report area, here you will find a new box "Tell us about ...". There is a drop down from which you can select, for example, "Something you've seen or heard".

We have given you this information as we know that some people are rightly cautious about clicking on links in E-mails. However, there are some shortcut links available as below, which we have tested for you.

If reporting a crime or incident which has occurred in Sussex, SOH is available directly via <https://sussex.police.uk/contact-us/report-online/>. You can scroll further down that page to see other options.

If reporting a crime or incident which has occurred outside of Sussex, SOH is available via <https://report.police.uk>.

If it's something that you've seen or heard the link is <https://www.sussex.police.uk/tua/tell-us-about/soh/something-youve-seen-or-heard/>.

SOH should not be used for an emergency – dialling 999 remains the means of contact if there is danger to a person or if a crime is being committed.

All reports submitted via SOH will receive an immediate acknowledgement message. Reports are reviewed in live time, and within 48 hours Sussex Police will provide a personal response from a named staff member.

Neighbourhood Watch members are encouraged to use SOH when required and importantly, to promote and support its use amongst the communities we support through our NHW schemes. Co-ordinators are encouraged to pass on this information to their members, and of course to other members of the public.

To contact Sussex Neighbourhood Watch please E-mail enquiries@sussexnwfed.org.uk or visit www.sussexnwfed.org.uk.

Message Sent By

Derek Pratt (Sussex) (NHWN, Administrator, Sussex)

**15.04.2019 Email from RoSPA
Details of the Annual RoSPA Inspection**

We are pleased to let you know that the inspection of your play area(s) listed below is scheduled to take place during June. During busy periods the inspection may be undertaken in the following month.

Bucks Green Recreation Ground
Churchman's Meadow
Rudgwick Playing Fields
Skateboard Area
Water Inspection

If you wish to add additional services to your order, or change it in any way, please let us have revised details as soon as possible by email or post. Please provide us with an up to date invoice email and address and include full address details for new sites.

Where an exact date is given above this may be subject to change depending upon Inspector availability. Orders are subject to our standard terms and conditions are available here <http://www.rospa.com/rospaweb/docs/advice-services/play-safety/terms-and-conditions.pdf>.

Please note, the Inspectors plan their own diaries, so we are not able to provide dates from the office.

Prices

Commercial Play Areas - £95.00 + VAT per site Non Commercial Play Areas - £68.50 + VAT per site Any additional items over five per site - £3.50 + VAT per additional item

If you wish to meet or accompany our Inspector during the inspection then there is an additional fee of £42.00 + VAT for an appointment. This fee is not applicable to schools, staffed playgrounds and those sites with restricted access.

To save you forgetting to book your inspection(s), you can opt to be set up on our system as an 'Automatic' client which means we will automatically inspect each year, unless instructed otherwise. Future inspections will be notified in advance so you know that we're coming, and we will send the report and invoice after the inspection has been done. If you wish to take advantage of this very popular service, please let us know by email.

Please let us know if your contact details change.

RoSPA Play Safety Team, Unit 78, Shrivenham Hundred Business Park, Watchfield, Swindon, SN6 8TY
01793 317470 info@rospaplaysafety.co.uk

15.04.2019 Email from West Sussex 4 Community Funding Alerts & News for the VCSE Sector

Funding News

Registering for the funding news service ensures you are kept up to date with the latest funding news. The following news articles have been published in the last week. To view the full details of any news article, simply click on its title.

09/04/2019: [Call for Proposals to Strengthen the Criminal Justice Sector](#)

08/04/2019: [Local Authorities Invited to Apply for £84m Strengthening Families, Protecting Children Fund](#)

05/04/2019: [Government Announces £16m Automotive Supply Chain Programme](#)

05/04/2019: [LIFE Programme for Climate Action 2019 Call for Proposals Now Open](#)

05/04/2019: [LIFE Programme for the Environment 2019 Call Now Open](#)

05/04/2019: [New Funding to Improve Village Halls in England](#)

Your Funding Alerts

Funding alerts allow you to receive email notifications if new funding opportunities arise which match your search requirements. To setup a funding alert, simply run a search for funding on the site. When you are viewing search results press "Save Search". There is an option to receive funding alerts at this stage so make sure this option is ticked.

You can also set up funding alerts for a search you have already saved by enabling email alerts in the "Saved searches" area on the site.

There have been no funding changes that match your profile.

Regards,
The West Sussex 4 Community team

Update email preferences

If you do not wish to receive these emails any longer, please log in with your existing account to change your email preferences or to unsubscribe. [You can log in to your account here.](#)

15.04.2019 from PCSO Erica Baxter Horsham District Rural Initiative

A few bits and bobs to keep you in touch with your Horsham District Prevention team and our work.

The **Horsham District Rural Initiative** continues with the full support of Inspector Sarah Leadbeatter and, together with Sgt Tom Carter (Rural Crime Lead for Sussex Police), we recently attended a rural round table discussion chaired by PCC Katy Bourne. Discussions related rural policing of Sussex but were clearly relevant to Horsham District so we listened with interest, gave input where we could, and have since talked further to address some of the points raised.

As that illustrates, we are continuing to enquire at many levels about ways to support our non-town based communities. If you have any ideas of how, within the Prevention Model parameters that we discussed, our team can further build communication with your community then please do drop me an email.

My own next focus for the Rural Initiative was established through our meetings – because the majority of you spoke about vehicles speeding in your community and the worry it causes. In the coming weeks I will complete my training in use of a speed camera and other matters that relate directly to operating a **Community Speed Watch** group. Once I have those skills then I will email further details – but as an outline the plan is to support in practical ways those communities who have Speed Watch groups operating and those who are in the process of setting one up.

Any location with a **20/30/40mph can consider setting a group up**, all details are on the Speed Watch website <https://www.communityspeedwatch.org/>. As a post script, if you looked into Speed Watch a couple of years ago and ruled it out, then please take another look – various things have changed which make the process and the set-up easier, and Sussex Police have a very hard working specialist to help with any queries and training needed in addition to the assistance that I will give.

Speeding was the focus of the most recent HALC too - with Sgt Phil Badman of Roads Policing Unit giving his presentation to the room and PCSO Adrian Bell and myself in attendance, there was good police representation at that meeting! I continue to book time to attend each HALC for the pre-meeting if anyone wants to talk to me about something, and am happy to remain for the beginning if there is a purpose for me at the meeting. The idea is that, four times a year, I am available in person to every Horsham Local Council that attends – so please do feel welcome to say hello and chat about questions you may have.

Those of you who follow us on Twitter will have seen that our teams are giving information on our work whenever possible – **tonight I have tweeted about** recovering a stolen vehicle, and to let people know that the A29 was shut due to a road collision, then again when it reopened. Tweets can be viewed without having an account, but if you do have an account you can get alerts and can comment on

posts. Please join in, the more the merrier! Search Horsham Police Twitter online or @horsham_police within Twitter, we finish our own messages with our 'collar number'...although I did forget that bit on one of mine tonight, sorry!

Final bit of news is that, after giving the Police Property Act Fund information in my last email, three Horsham Rural communities have been successful in gaining PPAF funds: Broadbridge Heath Cricket Club, Nuthurst Cricket Club and the playpark in West Chiltington have all benefitted, which is great news. There is a current application in for consideration on behalf of Barns Green, and I have meetings due in Rudgwick and Wiston to discuss requests there. The fund always exists, and monies are allocated according to various criteria – full information is on our website.

Let me know if you have any queries on the above, although there may be a delay in my reply as I have a short break over Easter – I hope you enjoy the Spring sunshine as much as I intend to!

With kindest regards,

Erica

PCSO Erica Baxter 27123, Prevention Team, Adur Worthing and Horsham, Police Station, Hurst Road, Horsham RH12 2DJ Tel: 101 (extn 530214)

You can report crime and incidents online at www.sussex.police.uk/reportonline

We want to know your views - see what's new and give us your feedback and suggestions at www.sussex.police.uk

**15.04.2019 Email SSALC
SSALC Weekly Bulletin**

Latest News

For regular news updates please visit
www.ssalc.co.uk

NALC CIL Briefing

NALC Legal Services have commissioned Planning Futures think-tank to prepare a briefing on CIL (Community Infrastructure Levy) expenditure for local councils.

We hope members will find the briefing both useful and informative.

[Read Briefing](#)

NALC Star Council Awards 2019

The National Association of Local Councils (NALC) has launched the 2019 Star Council Awards and is calling for entries from councils, councillors, clerks and county associations across the country. The awards offer an excellent opportunity for community champions in the local council sector (and the organisations they represent) to receive national recognition for the real and positive difference they make locally. Categories this year include young councillor (aged 18-30), councillor, clerk, council and county association project of the year. Full details and the link to the application form can be found [here](#). The deadline for applications is 28 June 2019.

[Legal Updates](#)

For regular legal updates please visit
www.ssalc.co.uk

[Upcoming Events](#)

Councillors Briefing & Awareness Updates



This 3 hour training session is designed to give new Councillors basic training on legal procedures. The training is delivered by experienced presenters and is an essential step to becoming an efficient, legally compliant Councillor.

Councillor Briefing & Awareness Updates are suitable for new Councillors and are also a useful refresher course for experienced Councillors.

To see a complete list of the Councillors & Chairs training on offer please visit the SSALC website by following the link below.

COUNCILLORS TRAINING PROGRAMME

There is also the option of SSALC arranging an in house training session for your Councillors whereby experienced presenters come to you at a date/time that is mutually convenient and deliver an induction/refresher session that is tailored specifically to your Council. Further details can be found on the [SSALC Website](#) or by contacting anna.beams@ssalc.co.uk

**15.04.2019 Email from NALC
NALC Newsletter**

Reach for the stars - apply to the 2019 NALC Star Council Awards!

Sponsored by BHIB Councils Insurance

The National Association of Local Councils (NALC) officially launched its prestigious Star Council Awards for 2019 on 15 March. The awards recognise the achievements of the parish and town (local) council sector and celebrate the positive impact local councils, county associations, local councillors and clerks make to their communities.

NALC has already started to receive applications and is calling on local councils who have gone above and beyond to serve their community to apply. The awards are looking for individuals and organisations that are making a real, positive difference locally.

2018 Star Council Award winner, Northwich Town Council led a major regeneration of the town. The council worked in partnership with the local community to understand their needs during the planning of the regeneration.

Since the regeneration, Northwich is buzzing with free activities held in the parks, open spaces and town centre, including a community fun weekend, music festivals, family fun days and park-runs to name a few. The council has also improved the public realm of the high street to encourage more people to visit. It is now a street that is thriving with more people visiting shops and local businesses than ever before, leading to a boom in the local economy.

NALC is encouraging community champions who have gone above and beyond to make a positive local change to put themselves forward.

This year the categories include young councillor (aged 18-30), councillor, clerk, council of the year and county association project of the year.

NALC chairman, Cllr Sue Baxter said "This is the fifth consecutive year NALC has run the awards and we are expecting it to be our biggest and best yet. Local councils work on a daily basis to deliver vital services to their residents and the NALC Star Council Awards are a chance to celebrate all they do for their communities."

"I encourage every council, county association, councillor and clerk who thinks they have done something special for their community to put themselves forward. Have you got what it takes to be a winner?"

The deadline for applications is **Friday 28 June 2019**, with the awards ceremony taking place at the NALC Annual Conference on 28 October 2019 in Milton Keynes.

16.04.2019 - E-mail from HDC regarding Election news/European Union election 23.5.2019.

Election news

and results

European Parliamentary Election

23 May 2019

An election of Members of the European Parliament will take place on Thursday 23 May 2019. For this election, Horsham District is within the South East England region.

Votes for this election will be counted on Sunday 26 May, with results collated and published by the Regional Returning Officer in Southampton.

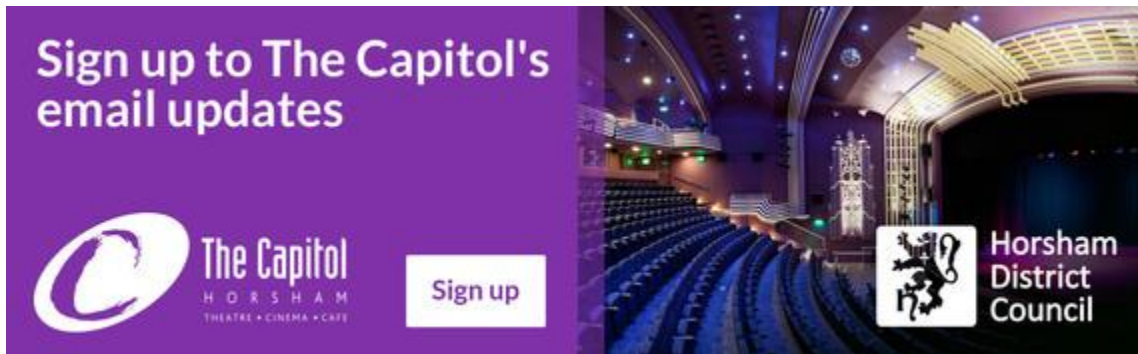
European Union (EU) citizens who are registered to vote must complete a separate application to be able to vote in this election. These forms have been posted to all registered EU citizens, and must be returned by 7 May.

This election is in addition to the District and Parish Council Local Elections taking place on 2 May 2019.

Important dates

- Polling cards sent out 18 April
- The deadline to register to vote is midnight on Tuesday 7 May. [Register to vote](#)
- The deadline for us to receive new postal vote applications, or to make changes to existing absent votes is 5pm 8 May. [Apply to vote by post](#).
- Postal vote forms sent out from 9 May
- The deadline for receiving new proxy votes is 5pm 15 May. [Apply to vote by proxy](#)

Upcoming elections



17.4.2019 E-mail from HDC Planning Department - consultation

Dear Stakeholder,

Our Local Validation Requirements list is reviewed every two years with the aim of ensuring that we ask for only proportionate information from applicants when processing a planning application.

Our latest review of the requirements has taken place and we are seeking your views.

Consultation will commence from **17 April 2019** and end on **29 May 2019** with the new requirements proposed to take effect from **1 July 2019**.

The document is published online with further information on how you can comment. You can access the consultation [here](#)

If you have any further questions please do not hesitate to get in touch.

Regards,

Manny Singh

Planning Support Team Leader

Telephone: 01403 215190

Email: Manny.Singh@horsham.gov.uk



18.4.2019 E-mail from NALC – weekly Newsletter

Chief executive's bulletin

The Good Councillor's guides

Reprints of *The Good Councillor's guides* have now arrived. Orders can be made in the usual way on the [NALC website](#). Updated costs will be uploaded to the website very soon. These guides are part of a suite of material available to support councillors including *The Good Councillor's guides to being a good employer* on HR matter, *The Good Councillor's guides to finance and transparency* setting out simply what councillors need to know about financial planning. Both are available to purchase through the NALC website or from county associations.

NALC / LGRC EXPO 2019

Arrangements for this year's [NALC / LGRC EXPO](#) on 21 June 2019 are proceeding well with the number of bookings and exhibitors up on last time. So if you will be looking for a supplier of anything from tractors to IT equipment, or signage to stationery, need to review your banking or insurance or create a new website in the next year or two this is the ideal place to start. Ticket are currently priced at £18.50.

Plunkett trusteeships

The Plunkett Foundation (a rural community business membership organisation) are advertising to recruit [two new trustees](#) to take forward its work and implement its new strategic plan. The Plunkett Foundation is especially seeking candidates with knowledge, experience and contacts in fundraising, research, communications and marketing. [Find out more about the role](#)

Rural Coalition

Cllr Sue Baxter, chairman of NALC and Jessica Lancod-Frost, policy officer attended a Rural Coalition meeting on 16 April at DEFRA's offices. Headlines from the meeting include:

- A discussion on a draft response to the [Kerslake Commission into Regional Inequalities](#)
- DEFRA confirmed that the [Agriculture Bill](#) had finished the committee stage and are hopeful it would be granted royal assent by September 2019
- DEFRA confirmed that the [West Midlands and Greater Manchester](#) industrial strategies are due to be published after the local elections and that a consultation on the proposed [Shared Prosperity Fund](#) would take place

And finally...

Just to confirm that the NALC offices will be closed on from 19 April to 22 April for Easter. Have a great Easter and try not to eat too much chocolate!

18/04/2019 E-mail from WSCC Roadworks in Rudgwick

The map-based report, which is accessed via a web browser, will be updated and go live at 5pm each Wednesday. The shortcut provided below will always take you to the current version of the report.

Click to open: [Map-based report](#)

Or

Type into your browser: <http://westsussex.cdmf.info/heatmap/heatmapOSM.html>

B2128, Church Street	Rudgwick	Two-Way Signals.	15 Apr 2019 - 24 Apr 2019	New water connections form main to site.	Southern Water	Find
A281, Guildford Road	Rudgwick	Two-Way Signals.	13 May 2019 - 17 May 2019	Fibre cabling through existing underground structures and duct for new wideband connection.	Openreach	Find
B2128, Church Street	Rudgwick	Two-Way Signals.	15 May 2019 - 16 May 2019	Repair broken pipe.	West Sussex Highways	Find
C16, Haven Road	Rudgwick	Two-Way Signals.	24 Apr 2019 - 26 Apr 2019	Fibre cabling through existing structures and duct network.	Openreach	Find
C16, Haven Road	Rudgwick	Two-Way Signals.	16 Apr 2019 - 18 Apr 2019	Leak on fire hydrant flange in carriageway.	Southern Water	Find
A281, Guildford Road	Rudgwick	Two-Way Signals.	26 Apr 2019 - 26 Apr 2019	Carriageway pothole repairs.	West Sussex Highways	Find
B2128, Church Street	Rudgwick	Two-Way Signals in place 24 hrs.	18 Apr 2019 - 18 Apr 2019	Interior road tarmac which incorporates the existing bellmouth.	P J Brown Construction Ltd	Find
C10, Lynwick Street	Rudgwick	Road Closure.	15 May 2019 - 15 May 2019	Carriageway Patching.	West Sussex Highways	