

RUDGWICK PARISH COUNCIL

Minutes of the Halls and Recreation Committee Meeting held on 25th March 2019 at Rudgwick Hall, Bucks Green at 6.30 pm.

PRESENT: Cllrs R Landeryou (Chairman), R Bookham, R Brown and P Thompson.
Mrs J Foote, Clerk.

H&R27/18/19 **Apologies for Absence**

Apologies for absence had been received from Cllrs Buckley, Ellis and Haynes and reasons for absence were noted and approved unanimously.

H&R28/18/19 **Declarations of Interest**

No Declarations of Interest were received

H&R29/18/19 **Minutes of the Meeting held on 22nd October 2018**

It was unanimously **agreed** that the minutes of the Halls and Recreation Committee Meeting held on 22nd October 2018 be confirmed as a correct record and signed by the Chairman.

H&R30/18/19 **Matters Arising**

No matters from the previous meeting were noted.

H&R31/18/19 **Public Participation**

No members of the public were present.

H&R32/18/19 **King George V Building – keyfobs**

It was **agreed unanimously to put forward to the Full Council the recommendation:** to supply each field user organisation with one key fob to access the KGV changing rooms, additional fobs to be obtained from the Clerk, a £20.00 deposit to be charged.

Cllr Thompson to take responsibility for managing the access system on the computer, the Clerk to contact Mr P Tanner to arrange a meeting for transfer of responsibility.

The Clerk to contact the Editor of the Rudgwick Parish Magazine for insertion of a notice for voluntary return of defunct RSCC key fobs to the Parish Office, Rudgwick Hall, Bucks Green, RH12 3JJ.

H&R33/18/19 **King George V Building - access to accessible toilet**

It was **agreed unanimously to put forward to the Full Council the recommendation:** to install a key safe with keys to Rudgwick Hall to enable the football club to access the accessible toilet on those occasions where Little Street's accessible toilet is not open.

It was **agreed** unanimously to consider upgrading the current access system to Rudgwick Hall at a future Halls and Recreation Committee meeting.

- H&R34/18/19 **King George V Building patio – Open Space Warden’s report.**
It was **agreed unanimously to put forward to the Full Council the recommendation:** current patio repair is part of the repairing lease and as such the responsibility of the leaseholder.
The Clerk is to ascertain if the lease includes an annual dilapidation inspection and report back to the committee at the next meeting.
- H&R35/18/19 **King George V Building Car parking**
It was **agreed unanimously to put forward to the Full Council the recommendation:** car park signage: “Car parking Beyond this point for Sports Clubs only” to be placed behind the Little Street hard area parking when driving to the recently created car parking areas behind the KGV Building. Total costs up to £400.00 to be approved. Grasstex has, as a gesture of goodwill, offered to address the reported soil/matting car park issues.
- H&R36/18/19 **King George V Field users hire charges 2019/20.**
It was **agreed unanimously to put forward to the Full Council the recommendation:** field hire charges for 2019/20:
- Senior Football Club – an annual charge of £2,000 p.a. for the use of the field for matches on Saturday and Sunday during the football season, training sessions on two evenings a week during June-August and use of the changing facilities during those occasions.
 - Senior Cricket Club – an annual charge of £650 p.a. for the use of the field for matches during the cricket season, training sessions and use of the changing facilities during those occasions.
 - Junior Football Club – an annual charge of £375.00 for the use of the field for matches and training sessions.
 - Junior Cricket Club – to introduce an annual charge of £187.50 for the use of the field for matches and training sessions. This to be reviewed on annual basis with the intention to bring this in line with Junior Football Club charges.
 - Pennthorpe School – a donation of £100 for the use of the field for cricket training/matches for two afternoons per week during the Summer Term and use of the KGV changing room toilets during those occasions.
 - Regular users, i.e. Tots training football sessions – an hourly fee in line with Rudgwick Hall charges for the use of the field and having access to Rudgwick Hall toilets.
- H&R37/18/19 **King George V Building changing rooms.**
It was **agreed unanimously to put forward to the Full Council the recommendation:** a monetary charge for use of changing room facilities (toilet, changing facilities and/or hot water):
- One off use for field users’ events - £20.00
 - Regular use, such as the Tennis Club - £10.00 per week.
- H&R38/18/19 **King George V Field Culvert update.**
It was **agreed unanimously to put forward to the Finance, Policy and Human Resources Committee the recommendation:** to include the sum of £4,500 plus

VAT in the 2020/21/22 budgets for the ditch to be cleared/dug out and pipes to be flushed in the summer of 2021 in accordance with Riparian rights responsibilities.

H&R39/18/19 Football club update.

An update was received and noted. A meeting between the Council and the Football Club is scheduled for Tuesday 26th March 2019. The Clerk reported that the second instalment of field hire charges, due in January 2019 had not yet been paid. A 20% discount of field hire had been given, on the condition that payments were made in the agreed time scales.

H&R40/18/19 Jubilee Hall/Rudgwick Hall Annual Audit update.

An update was received and noted. It was **agreed unanimously to recommend to the Full Council** that repair actions recommended in the annual audit are to be addressed.

H&R41/18/19 Jubilee Hall Disability Access

Actions were discussed and noted. To enable feasible disability access, the car park would require to be refurbished which finances currently do not allow.

H&R42/18/19 Churchmans Meadow Playground update.

An update was received and noted. Kompan is addressing some of the issues (matting) and Clerk is still in communication regarding the gate.

H&R43/18/19 Ellens Green and Rudgwick Garden Association request to build a shed on KGV land.

The request was received and considered. It was **agreed unanimously to recommend to the Full Council:** to decline the request based on high level of traffic (road/parking) and limited space on the King George V field.

There being no other business, the Chairman closed the meeting at 8.07 pm.

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**Councillor R Landeryou
Chairman**

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Date