

Rudgwick Parish Council

Weekly Clerk's Update 21 October – 27 October 2019 (Agenda November 2019)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Jonna Foote

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
- APCAG (Association of Parish Councils Aviation Group)
- CAGNE (Communities Against Gatwick Noise Emission)
- CPRE (Campaign to Protect Rural England)
- HALC (Horsham Association of Local Councils)
- HDC (Horsham District Council)
- NALC (National Association of Local Councils)
- SSALC (Surrey and Sussex Association of Local Councils)
- WSCC (West Sussex District Council)

Clerk's announcements/delegated decisions

- Batscan report on trees at KGV field has been received, felling of the tree was undertaken under the supervision of a Batscan inspector – no bats were sighted to be living in the tree.
- The repairs to the skate park have been completed
- Kompan have completed the repairs to the play equipment bridge in Churchmans Meadows
- Neighbourhood portion of the Community Infrastructure Levy (CIL)
I write to advise you that, in line with the CIL Regulations 2010 (as amended), Rudgwick Parish Council will shortly receive **£1,608.75** which represents the neighbourhood portion of the total CIL receipts for your area received between 1st April and 30th September 2019. This payment relates to the following planning application(s):

Application Number	Proportion	Amount
DC/18/2733	15%	£1,608.75

I have attached a guidance note which I hope provides a helpful overview of CIL and the district and parish council's responsibilities. In summary, parish councils are responsible for:

In summary, parish councils are responsible for:

- (i) spending the CIL you receive (the neighbourhood portion) in line with the CIL regulations - to support the development of your area, or any part of that area, by funding:
 - (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
 - (b) anything else that is concerned with addressing the demands that development places on an area
- (ii) Spending the CIL within 5 years of receipt;
- (iii) Producing and publishing a report on any CIL received in a financial year by the December following that financial year.

We would be grateful if you could keep us informed about your intentions for the funds as we would be keen to promote how CIL is being used across the district.

We would also be pleased to advise you on the suitability of any projects for receiving funding from the neighbourhood portion of the CIL, therefore please do feel free to contact me should you wish to discuss this further.

- Grasstex have moved the gate, which was highlighted in the RoSPA report, to a location where the swings will not cause a hazard.

Planning

Delegated Applications

Delegated Applications for noting at Rudgwick Parish Council Meeting November 2019				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
DC/19/2100	The Homestead, Loxwood Road, Rudgwick	Application to confirm the continuous use of building for C3 purposes for a period in excess of ten years (Certificate of Lawful Development - Existing		06.11.2019
DISC/19/0307	Sussex Topiary, Naldretts Lane, Rudgwick	Approval of details reserved by conditions 3, 4, 6 & 7 on DC/19/1362		29/10/2019

Decisions

HDC Decisions – Rudgwick Parish Council Meeting 11 th November 2019				
Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 11 th November 2019
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Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date
DC/19/1229	Boreham House, Church Street, Rudgwick	Erection of 2.No two storey detached dwellings with associated parking and garage, landscaoing and creation of hardstanding.	Objection	05.11.2019 5.30pm (Recommended for Approval)

Enforcement Numbers

Enforcement Numbers – Rudgwick Parish Council Meeting November 2019	
EN/19/0502	Alleged - Breach of condition 1 of application reference DC/14/1007 (expiry of temporary planning permission for mobile home) Quince Farm, Naldretts Lane, Rudgwick

Correspondence/communications from parishioners to the Council

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General correspondence/emails

21.10.2019 Email from Gatwick Airport An invitation to join our public meeting

An invitation to join our public meeting

Dear Sir or Madam

Gatwick Airport Ltd (GAL) and the Noise Management Board (NMB) would like to invite you to their annual airspace and NMB public meeting to be held on Tuesday 3rd December. A programme is attached for your information.

This public meeting will be an opportunity to:

- Hear about the progress of the NMB and plans for the future, and how Gatwick and its industry and community partners work together to manage aviation noise.
- Experience first-hand specialist interactive aviation tutorials including an opportunity to engage with noise experts and experience virtual reality audio headsets, and to hear from pilots and air traffic control
- Ask questions of our airspace and noise discussion panel made up of key industry decision makers.
- Engage with the newly established Independent Commission on Civil Aviation Noise (ICCAN) and hear their vision for the future.

Please note: this meeting is an opportunity to focus on airspace and noise issues and as such, airport growth plans will not form part of the discussion. For further information on our growth plans, including an overview of our plans and the related planning process, please visit: www.gatwickairport.com/futureplans.

Places are available on a first come first served basis and if you would like to secure your place for this event please email: LGWNMB.publicmtg@gatwickairport.com with your name and address. The

details of the meeting are as follows and can be found on Gatwick's webpage at www.gatwickairport.com/publicmeeting:

Date: Tuesday 3rd December 2019
Venue: Ascot Suite, Hilton Hotel, South Terminal, Gatwick Airport
Time: 1400 – 1700 (Registration from 1345)
Parking: Car parking available free of charge (please park in Gatwick Airport's short stay car park, not the Hilton car park)

We look forward to welcoming you on the day.

**Gatwick Airport Airspace &
Noise Management Board Public Meeting
Draft Agenda**

Date: 3rd December 2019
Time: 1400 - 1700
Location: Ascot Suite, Hilton Hotel, South Terminal, Gatwick Airport.

1345 - 1400 Registration
1400 - 1415 Introduction and Welcome – Meeting facilitator
1415 - 1445 NMB Update – Bo Redeborn, Interim Chair, NMB

1445 - 1515 Gatwick Airport Update – Andy Sinclair, Head of Airspace Strategy, GAL

1515 - 1615 Aviation Tutorials – Guest free flow through industry stands Air Traffic Control (NATS/ANS) Airline Pilots (EasyJet) Airspace Change Process (CAA) Flight Performance Monitoring (GAL) Aircraft Manufacturer (Airbus) Reduced Night Noise Trial (Helios) Independent Commission on Civil Aviation Noise (ICCAN) Community Engagement Team (GAL) Airspace Modernisation (GAL) Data Presentation (Helios) Sound Booth (Arup)

1615 - 1700 Panel Discussion and Q&A

1700 END

24.10.2019 Email from WSCC
North Horsham CLC 4th November 2019



You are subscribed to receive **North Horsham County Local Committee** email alerts on the **West Sussex County Council** website.

To view the updated page click on the link below. The agenda for the meeting of the [North Horsham County Local Committee](#) to be held on 4 November 2019 has been published and is available on our website

24.10.2019 Email from No Incinerator 4 Horsham
The Horsham Incinerator Public Inquiry starts on Tuesday 29 October.

Planning Inspector Ian Jenkins has produced the attached draft programme, it indicates that the Inquiry may well extend into the third scheduled week. It is likely that precise timings will change during the course of the Inquiry and the programme will remain under review/subject to change.

The public and representatives of local groups and businesses are welcome to attend to observe the Inquiry. There is disabled access, wifi and a cafe.

Previously submitted written representations sent at Planning and Appeal stages will be taken into account.

Anyone who would like to speak at the inquiry, should attend the opening session on Tuesday 29th October from 10.00am at Horsham Sports Club in Cricketfield Road, Horsham RH12 1TE and make their request to the Inspector, when he asks who would like to speak. A proxy can speak on their behalf, similarly, they should attend the inquiry opening.

Interested Parties appearing at the Inquiry may do so in person or may be represented by counsel, a solicitor or some other representative. When making a case, prospective participants should bear in mind that if a point is a good one, and is supported by relevant evidence, it needs to be made only once in order to carry weight. Repeating the point will not add to that weight but will simply waste Inquiry time.

With that in mind, the Inspector said that it may be that arguments for or against the proposal could be made more effectively and succinctly by one person/organisation, than by many individuals making the same points in slightly different ways. The Inspector has urged parties/individuals to get together wherever possible to present joint cases through a single spokesperson. In order to ensure that the Inquiry is completed as expeditiously as possible, he will intervene to prevent any unnecessary repetition.

To assist the Inspector Ni4H is collating names of local residents and organisations who may wish to speak at the Inquiry. Please contact Ni4H for more information by email: noincinerator4horsham@gmail.com

Ni4H had Rule 6 party status imposed by the Inspector after the Pre-Inquiry Meeting on 6th June 2019 and is a main party, along with the Appellant (Britaniacrest Recycling Ltd) and West Sussex County Council. No Incinerator 4 Horsham Community Group is still fundraising to be fully represented at the Inquiry by Barrister Nicholas Grant, from Landmark Chambers in London and Planning Expert Maureen Darrie, from GP Planning Ltd.

Ni4H objects to the Appeal proposals on the following basis:

- The facility will have a negative landscape and visual impact (Reason for Refusal 2).

- There is a public perception that the facility will harm public health (part of Reason for Refusal 5).
- The thermal treatment plant is expected to have an adverse climate change impact and is expected to hamper efforts to decarbonise the electricity supply, contrary to local and national policies and objectives.
- When all these things are considered in the planning balance, the Appeal should be dismissed.

The Change.org petition asking the Inspector to Dismiss the Appeal has been signed by 2,175 people so far including those on paper copies. <http://chnng.it/CMVhnsRbwp>

All the Appeal documents are available online:

Appeal Main File - in the post-decision folder: <https://westsussex.planning-register.co.uk/Planning/Display/WSCC/015/18/NH>

Core Documents referred to in the Appeal documents: <https://westsussex.planning-register.co.uk/Appeals/Display/WSCC/015/18/NH>

Please see the attached Inquiry Poster and Draft Inquiry Programme.

Please contact us if you would like any further information.

Thank you. Kind regards, Karen, on behalf of **No Incinerator 4 Horsham Community Group**

24.10.2019 Email from HDC
HDC Latest News

Having trouble viewing this email? [View it as a Web page.](#)



[Latest news](#)
[and information](#)

Warnham Discovery Trail

Opening October Half Term

Join us at **Warnham Local Nature Reserve** this half term as we launch our new Discovery Trail.

The trail will be open from Monday 28 October and is packed full of information about the wildlife, flora and fauna that call the reserve 'home', along with tales from the site's history.

On Friday 1 November you are invited to come along with your families from 1:15pm to 2pm and 2:30pm to 3:15pm when a special woodland celebrity visitor will be on site to meet you.



[Read more](#)

Spooky Halloween capers this Half Term for Horsham

Horsham Town Centre at Half Term will be a fun place to visit with loads going on for kids and adults alike.

On Thursday 31 October the Carfax will host a Halloween party for younger children, our markets in the Carfax will also have Taste Explorers Street Food menus for smaller appetites. There will also be a visit from the Gruffalo at about 11am and a Halloween fancy dress parade with prizes.

Throughout the week the famous **Horsham Rotary** Trick or Treat trail returns with over 20 businesses across the town taking part.



[Find out more](#)

Sample the delights of the Sussex Street Food Finals

Once again Horsham Town and Market hosts the Sussex Street Food of the year finals on 27 October 2019.

Horsham District Foodies, in partnership with Food Rocks South and the Sussex Food and Drink Awards, will showcase the best of Sussex Street Food. Come and make your own minds up by tasting a variety of foodie delights cooked in front of you. The event is free so just turn up and savour the flavours.



Event details



Keeping your home warmer this winter

The **Warm Home Discount** is a Government scheme giving qualifying households £140 credit into their electricity accounts. The discount can be applied to energy accounts from 14 October until the end of March 2020.

If you receive the Guarantee Credit element of Pension Credit, you are part of the 'core group' and should receive the Warm Home Discount automatically.

The Warm Home Discount is different from the winter fuel payment, which all people of pensionable age receive.

Find out more about the scheme and apply now.



Writing for the web course for voluntary organisations

Wednesday 13 November 10:00-12:30

Parkside, Chart Way, Horsham

If you're a voluntary organisation finding writing for the web a challenge, this session is for you. You'll be able to write concise, engaging content to help visitors find the information they need.

At this session we will help you to understand the basics of online copy, how people read copy online and what they are looking for. You will learn how to prepare, write and edit your copy for your audience.

The session is organised and run by **Michelle Betts from ByJove Media**.



24.10.2019 Email from WSCC

Consultation on proposed changes to concessionary rail travel for older people

A new consultation has been launched on a proposed change to the concessionary travel support provided by West Sussex County Council.

There will be no changes to the national 'free bus passes' provided to older and disabled people. However, council funding is currently provided for certain additions to the national 'free bus pass' scheme. The proposal being consulted on is to no longer offer a free Senior Railcard as an alternative to the bus pass.

If the proposal goes ahead, eligible older people will be able to receive their free bus pass instead of a free Senior Railcard. WSCC will continue to fund the following additions to the national scheme in West Sussex:

- Free travel on buses at any time for Disabled Person's Bus Pass holders
- Companion passes so that qualifying pass holders who need help to travel on buses can take someone with them who can travel for free as well
- A free Disabled Person's Railcard instead of the Disabled Person's Bus Pass

Before any decision is made, we are keen to gather feedback from passengers and others to help us understand the impact of this change.

Further information and the consultation questionnaire is available online at www.westsussex.gov.uk/buses - or by calling 01243 642105 for a paper copy.

We would appreciate your help in promoting the consultation as appropriate. A promo poster is attached; please let me know if you require any hard copies.

Feedback on behalf of your organisation can be made by completing the online consultation questionnaire or by email to: buses@westsussex.gov.uk

The closing date for responses is **4 December 2019**

Best regards, **Jo Kenworthy**, Information Officer

Place Services – Highways, Transport & Planning, West Sussex County Council

**24.10.2019 Email from HDC
Recycling & Waste News**

Having trouble viewing this email? [View it as a Web page.](#)



Recycling and waste news

for the Horsham District

[How much do you know about recycling? Answer our survey to help us shape our work](#)

As part of their mission to cut the confusion of recycling, the [West Sussex Waste Partnership](#) are running a survey to gather information on what you would like to know. We'd love you to take part so that we get as much information from our residents as possible and can pack our emails, social media accounts and leaflets full of the information you want.

It takes just five minutes to complete: click the button below to respond to the survey.

Spooky and sustainable

Celebrating Halloween this week? Here are some ideas to reduce your waste - they could save you money, too!



- Swap don't shop: see what costumes your friends, siblings and family members have in their wardrobes rather than buying new. You could even set up a costume swap at school
- Love your leftovers: roast, blend or stew your pumpkin after the big day. Got a sweet tooth? Search 'pumpkin snickerdoodle' for pumpkin cookie inspiration! Find more recipes on [Love Food Hate Waste](#)
- Make your own decorations using materials that can be recycled, such as ghostly paper chains and cardboard bats

[What can I recycle?](#)

Winter opening times at the Household Waste Recycling Sites

The Household Waste Recycling Sites are now open 9am-4pm five days a week. These winter opening hours are in place until 31 March 2020.



- [Horsham](#) is closed Tuesdays and Wednesdays
- [Billingshurst](#) is closed Thursdays and Fridays

[View all recycling sites](#)

Have you met Mia?

Over the past month, [West Sussex Waste Partnership](#) has been sharing videos of the fantastic Mia, who is helping to show us what can and cannot be recycled at home. Mia also got to visit the Materials Recycling Facility at Ford to find out what happens to your recycling once our crews collect it.



Click the button below to watch the videos.

[Mia Recycles](#)



23.10.2019 Email from HDC Writing for the web

The Voluntary Sector Support team are hosting a training session - **Writing for the Web** on Wednesday 13th November, 10am – 12:30pm at Parkside, Chart Way, Horsham, RH12 1RL.

At this session you will:

- Understand the basics of online copy
- Know how people read copy online and what they are looking for

- Learn how to prepare, write and edit your copy for our audience

Cost per person - £10

To Book: <https://www.eventbrite.co.uk/o/voluntary-sector-support-at-horsham-district-council-16921985485>

23.01.2019 Email from AirS

Village Halls & Community Buildings Bulletin

VILLAGE HALLS & COMMUNITY BUILDINGS BULLETIN

October 2019

Important news from the AirS Village Halls & Community Buildings Advisory Service



Village Halls Week 2020 - Information & Marketing Pack

- What is Village Halls Week?

Village Halls Week is an annual and national celebration of rural community spaces and the people whose time and dedication keep them going. The goal is to raise the profile of both community spaces and volunteering to local people and organisations in order to encourage participation and involvement.

You can use this week as an opportunity to reward volunteers, try out new and innovative activities, recruit trustees and draw wider attention to the day-to-day activity of your building, both in the local community and further afield.

- Why participate?

Village Halls Week will be in its third year in 2020. It has become a powerful means of sharing publicly the fantastic work of those who run village halls and community centres and the important activities they host.

National examples and those from within Sussex have illustrated how running activities during the week can draw attention to your facility and encourage the local community to use it or play a role in running it. This message is

strengthened by the increased attention that is gained through many facilities acting collaboratively.

Last year saw 15 events and halls across the country featured on 16 BBC channels, BBC Radio Sussex being one of these.

How to participate:

Whilst we are keen for buildings to develop their own activities during this week, we are also encouraging participation in two nation-wide initiatives:

Thursday 23rd January 2020 – Throw Back Thursday

Use social media to highlight your hall's history

What has your hall achieved in the past? How did it look at the Jubilee or Millennium? Why not reflect, dig out some photos and let others know. Or perhaps recruit your local history group to find out more?

If your hall has an interesting or colourful past or simply wishes to reminisce, then participate on this day and use #throwbackthursday on your social media channels.

Saturday 25th January 2020 – National Open Day

Join the celebration by holding an open day for village halls week

On this day, halls across the country will open their doors to showcase their events and activities. This is a great opportunity to engage with residents and users by developing something special....for example by running taster events.

Need other ideas? Check out below!



- Marketing Pack

[ACRE](#) our national body have developed a Village Halls Week image and free marketing materials which is either downloadable from the login area of our website or via the below links:

Village Halls Week Logo: Ideal for adding to any event materials, social media or at the bottom of your email!

[Village Halls Week 2020 Logo](#)

Open Day Poster: If you are hosting an open day, save time by using this template poster and display it everywhere!

[Open Day Editable Poster](#)

Events Poster: Use this template as a basis to advertise your Village Halls Week event.

[Events Editable Poster](#)

Press Release: Send this press release to your local media. If emailing it, once you've made your amendments, please copy it and embed it into the main body as some journalists don't tend to open an attachment!

[Press Release Template](#)

Invite your MP: The letter below is an editable version of an invitation to your local MP. It can be adapted in case you wish to invite any VIP!

[Letter to MP](#)

ACRE have produced some tips for you, however if you need any further ideas etc, please do not hesitate to contact us direct.

[ACRE Open Day Tips](#)

[ACRE Social Media Tips](#)

If you are planning any events or have any questions on any of the above, please get in touch. We'd love to know what you are planning so we can help promote it and be sure to let us know how you get on by contacting: villagehalls@ruralsussex.org.uk

WEST SUSSEX COUNTY COUNCIL
Road Traffic Regulation Act Temporary Closure Notice
SLINFOLD/RUDGWICK: BRIDLEWAY NO. 3569 – Downs Link

NOTICE is hereby given that in pursuance of the provisions of Section 14 (2) of the Road Traffic Regulation Act 1984, as amended, the use of:

SLINFOLD/RUDGWICK: BRIDLEWAY NO. 3569 as shown on the map below.

The route closure is necessary to protect public safety whilst surfacing works are undertaken.

Use is temporarily **prohibited** with effect from **4th November 2019**.

Unfortunately there are no alternative routes available using the public rights of way network.

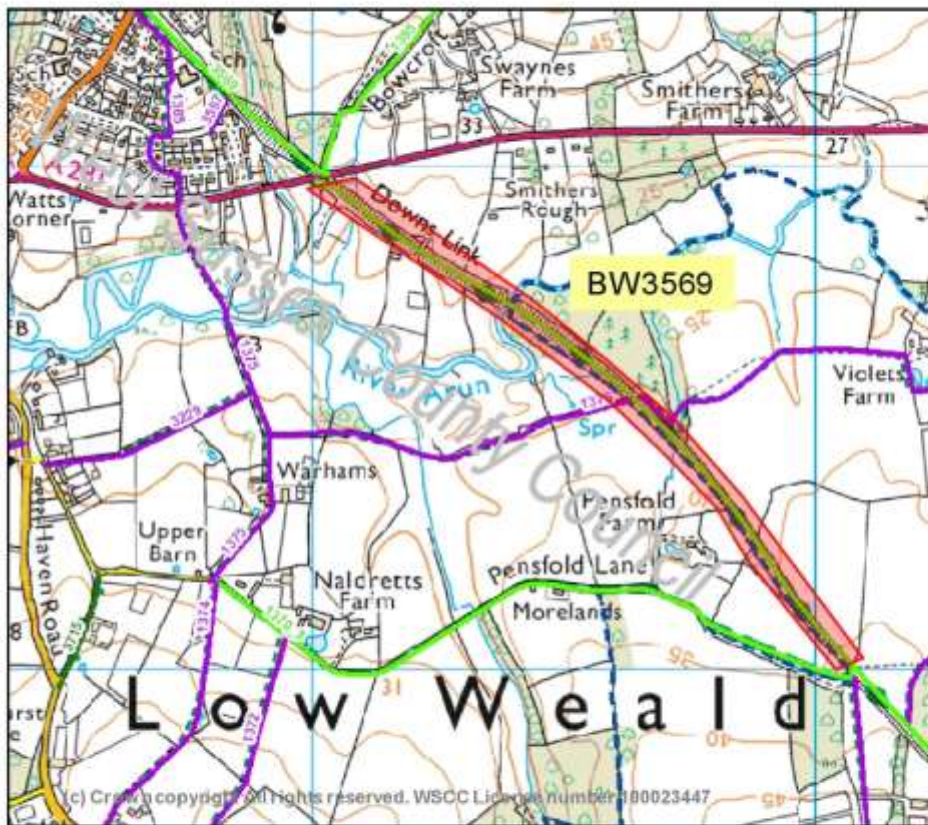
This Notice will be effective for **21** days from the date given above and will be followed by a further closure

Contact telephone numbers: **Public Rights of Way Team (WSCC) (01243) 777620**

Date: **24/10/2019**

Ref.: **BL/RW/BW3569/I26708**

for Director of Highways and Transport



SCALE
1:10000

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Public Footpath Route Temporarily Stopped Up
 Public Bridleway

Countryside Services, 1st Floor Northleigh, Tower Street,
Chichester, West Sussex, PO19 1RH

OurDay 2019

This year's #OurDay will take place on 19 November. Now a regular campaign fixture in the annual calendar, #OurDay is the Local Government Association's annual 24-hour social media marathon for local government, so gives local (parish and town) councils, councillors, clerks and county associations a great opportunity to share their stories of how they improve the quality of life of residents. I'd really like county associations and local (parish and town) councils to once again use #OurDay to promote how you are building strong communities, you can find out how to get involved [here](#).

Meeting with Lord Gardiner

On Tuesday, NALC vice-chairman (finance) Cllr Keith Stevens, and policy and communications intern, Claire Goldfinch, met with rural affairs minister, Lord Gardiner, to discuss tackling dementia in rural areas. Also at the meeting were Ian Sherriff, Prime Ministers Dementia Champion group, and Liz Hitchins, chair of the five Dementia Friendly Parishes around the Yealm in Devon, who spoke about how to encourage smaller parishes and towns to pool resources, and the effect that Dementia Friendly councils could have for people living with dementia. Health and wellbeing are one of our main policy topics for 2020, and we work on developing solutions alongside the government and health professionals about the role local councils can play to improve the quality of life for people living with hidden disabilities.

Woodland Trust

On 18 October, Claire Goldfinch, our policy and communications intern and I had a meeting with The Woodland Trust's Tree Charter Board. The Board also comprises organisations such as The Landscape Institute, Confor, The Sylva Foundation and The National Union of Students. Issues covered included the upcoming Tree Charter Day on 30 November, and how best we can highlight the worth of planting trees to tackle climate change.

- I was pleased to see the Woodland Trust play a starring role on BBC's Countryfile on Sunday night! Steve Marsh, spoke about the importance of planting trees, saying they are "one of our key friends in the fightback against climate change." You can watch the programme again [here](#).
- This week we published the latest Tree Charter [newsletter](#). The theme is innovation and all of our stories show how local councils have been planning ahead to protect their communities from climate change and safeguard their green spaces. If you too have any stories about how your local council is playing its part to protect trees

and woodland, do get in touch at policycomms@nalc.gov.uk. And if you would like to get involved in the tree charter please email claire.goldfinch@nalc.gov.uk

NALC committee elections

Astute readers of my weekly bulletin (which is also available on the website!) will be aware that we are currently looking for people to support the work of our committees for smaller and larger councils. This December we will also be holding elections for our officeholders and committees as well. These elections are open to our National Assembly members only, but NALC is keen to see more people from all backgrounds get involved in the work of their national and county associations. You can find out more [here](#).

Digital Mapping Alliance

Our head of member services, Charlotte Eisenhart, hosted a meeting of the Digital Mapping Alliance on 21 October at the NALC office. This group aims to spread awareness and confidence in using digital mapping amongst local councils. I would encourage all councils to find out more and download NALC's [Digital Mapping Toolkit](#). One benefit of digital mapping is that it can help your council manage its assets. Because this can have such an impact for a councils asset and risk management, BHIB is offering [free digital asset mapping licenses](#) with Parish Online to all councils who insure with them on a three-year deal. I am glad that by bringing partners together in this way that NALC is helping local councils get a better deal on services that help their work!

CCLA blog post on climate change

Did you know that by the first week of June, the UK had achieved 18 days without using coal to generate electricity – the longest period since 1882? If you want to know more about this and the Powering Past Coal Alliance, read this topical blog post from our partners CCLA on [our website](#).

Out and about

Jane Moore, senior solicitor and legal services manager, and I attended the Devon Association of Local Councils (DALC) annual conference held at Exeter Racecourse on 23 October. Jane delivered workshop presentations on good governance and ethical standards, and legal update. In my own presentation, I outlined some of the challenges facing the sector and its potential in building stronger communities. A huge well done to DALC colleagues for attracting around 120 delegates and 15 exhibitors, plus an impressive range of speakers including the chief executive of Devon County Council. Thank you DALC colleagues and delegates for the warm reception and highly engaging discussions!

And finally...

I'm really looking forward to seeing many of you at next week's Annual Conference in

Milton Keynes, where we are honoured to be joined by Her Royal Highness, The Princess Royal. If you're not able to be there stay tuned to #NALCConf19 on Twitter for all the action, including the announcement of the winners of NALC's Star Council Awards 2019.