

Rudgwick Parish Council

Weekly Clerk's Update 17 - 23 February 2020 (Agenda April 2020)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Jonna Foote

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
- APCAG (Association of Parish Councils Aviation Group)
- CAGNE (Communities Against Gatwick Noise Emission)
- CPRE (Campaign to Protect Rural England)
- HALC (Horsham Association of Local Councils)
- HDC (Horsham District Council)
- NALC (National Association of Local Councils)
- SSALC (Surrey and Sussex Association of Local Councils)
- WSCC (West Sussex District Council)

Clerk's announcements/delegated decisions

- Rudgwick Hall water supply to sinks now comes from the mains rather than water tank, addressing one of the areas mentioned in the water compliance report.
- The Rudgwick Neighbourhood Plan Consultation has now formally closed (midnight 17.2.2020).
- Clerk has contacted HDC regarding the Big Spring Clean (see emails) regarding the situation in Rudgwick, where the Litter Warden keeps the village tidy and clean but some of the roads (with speed limits of 40 and 60 mph) are not suitable for litter picking as the danger of passing traffic is too great.
- Valens Water has undertaken the last part of the water compliance risk assessment and clerk is taking appropriate actions.
- Facilities Officer vacancy has been advertised (Facebook/website/SSALC website/noticeboards in Rudgwick and various other locations).
- KGV shower and tap water temperatures are adhering to H&S requirements – Tennis Club office tap to be addressed when water compliance work is to be undertaken.
- Clerk has opened a Lloyds savings account and transferred £15k from current account.
- Clerk sent email to HDC regarding latest S106 development with MUGA/Skatepark re-allocation.

Planning New Applications

Delegated Applications for noting at Rudgwick Parish Council Meeting 13 th April 2020				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
DC/20/0105 20.02.2020	The Old Shop, Church Street, Rudgwick	Erection of a single storey side extension		12.03.2020
DC/20/0312 20.02.2020	Greenhurst Farm, Tismans Common, Rudgwick	Erection of a two storey side extension		12.03.2020

Applications for consideration at Rudgwick Parish Council Meeting 13 th April 2020				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date

Decisions

HDC Council Decisions – Rudgwick Parish Council Meeting 13 th April 2020				
Application No	Applicant	Reason for Application	RPC Recommendation	HDC Decision
DC/19/2412	Tittlesfold Farm, The Haven, Billingshurst	Demolition of 2no. barns, removal of caravan, and the erection of a two storey dwelling	Objection	Permitted
DC/20/0012	Holy Trinity Church, Church Road, Rudgwick	Surgery 7 x Hornbeam (Work to trees in a Conservation Area)	No objection	Permitted

Appeals

Appeals Lodged / Appeals Decided – Rudgwick Parish Council Meeting 13 th April 2020				
Application No	Applicant	Reason for Application	RPC Recommendation	Public Inquiry/Written Representation

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 13 th April 2020				
Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date

Enforcement Numbers

Enforcement Numbers – Rudgwick Parish Council Meeting 13 th April 2020	
EN/20/0060	Alleged - Continued use of land for residential purposes in Ancient Woodland 33 Woodfield Road Rudgwick
EN/20/0061	Alleged - Continued use of land for residential purposes in Ancient Woodland 35 Woodfield Road Rudgwick

Correspondence/communications from parishioners / to the Council

Emails/correspondence from external organisations/people

17.02.2020, Email from HDC

Message from Horsham Planning Policy Consultations

Dear Sir/Madam

Horsham District Council is inviting comments on the Draft Local Plan (2019-2036) for a six week period of consultation between **17 February and 30 March 2020**.

The Local Plan will guide development and help shape the way the physical, economic, social and environmental characteristics of Horsham District will change up to and beyond 2036. It is important to note that the Draft Local Plan **does not form council policy at this stage**.

The consultation document and supporting background documents, including a Sustainability Appraisal are available to view on our website: <https://www.horsham.gov.uk/planning/local-plan>

We strongly encourage that comments are submitted using our online consultation system: <https://strategicplanning.horsham.gov.uk/consult.ti/LocalPlanReview/consultationHome>

Hard copies of the Draft Local Plan can also be viewed at:

- Horsham District Council Offices, Parkside, Chart Way, Horsham, RH12 1RL (between 9am and 5pm on weekdays); and
- In all Horsham District libraries during normal opening hours (full details of details of libraries and their opening hours are available to view on our website: <https://www.horsham.gov.uk/planning/local-plan/regulation-18-consultation>)

If you have any further queries please contact a member of the Strategic Planning Team on 01403 215398 or email strategic.planning@horsham.gov.uk

Kind regards

Strategic Planning

17.02.2020, Email from HDC

Local Plan Consultation

We're planning for the future



Consultation on the Draft Local Plan is now open

The public consultation on the Horsham District Draft Local Plan (Regulation 2018) is now open for a six week period, ending at 5pm on Monday 30 March 2020.

[Find out more](#)

The next steps

We are required by Government to provide for an unprecedented increase in the number of homes in the District. This is a huge challenge for the Council and your feedback is important to us.

The aim of the Local Plan is to allocate specific sites where it believes the new homes can be built over a long period so that everyone knows what is happening and for the Council to be able to resist any inappropriate development.



Important notes

- The current Draft Local Plan is for consultation purposes only. This means that it does not represent Council policy, and won't yet have any significant bearing on decisions made on planning applications.
- In particular, there are a number of potential sites listed in the document, but it is anticipated that only some of these will ultimately be allocated for development. The decisions of the Council on sites to be allocated will depend in part on the responses it receives during the consultation.

- Some sites in some villages and towns are allocated by their parish councils in their Neighbourhood Plans so won't be listed in the draft Local Plan.

Details about the Local Plan review process and timetable is available online now, including a video introducing the Local Plan process.

[Read about the Local Plan review process and timetable](#)

Horsham District Local Plan 2019-36 Public Consultation (Regulation 18)



How to have your say

Your involvement in this process is very important to us.

In order to view and comment on the Local Plan online, you must be registered on our database.

[Register online to have your say](#)

Your contact details will be used to notify you of later stages of consultation relevant to the Horsham District Local Plan Review. Please be aware that your name may be published against comments you have submitted.

Click the button below to view and comment on the Draft Local Plan online.

[View and comment on the Draft Local Plan](#)

All responses should be made on the official form and returned by 5pm on Monday 30 March 2020.

A copy of the Draft Local Plan can also be viewed at The Council office at Parkside, Chart Way, Horsham, RH12 1RL (between 9 am and 5 pm on weekdays), and in all District libraries. A copy has also been sent to each parish council.

[Find your local library here.](#)

We strongly recommend that you register online and submit your comments using the official link above. However if you are unable to comment online, a comment form is also available at the above locations or can be sent to you. Please email strategic.planning@horsham.gov.uk or call 01403 215100.

NOTE: *Anonymous representations will not be accepted and no inappropriate, derogatory or discriminatory comments should be made regarding an individual or a collective group of*

individuals. Any such submissions may be reported to relevant authorities and/or will be destroyed.

Find out more at our public drop-in events

We are running a series of drop-in events across the District so we can talk to you about the Local Plan and explain the options we are consulting on.

17 February, 4–8pm

Billingshurst Centre, Roman Way, Billingshurst, West Sussex RH14 9QW

20 February, 4–8pm

Ashington Scout Hall, Church Lane, Ashington, RH20 3JX

25 February, 4–8pm

Henfield Village Hall, Coopers Way, Henfield BN5 9DB

29 February, 10am–4pm

Swan Walk Shopping Centre, Horsham RH12 1HQ

3 March, 4–8pm

Ifield West Community Centre, 1A Dobbins PI, Crawley RH11 0SZ

4 March, 4–8pm

Beeson House, 26 Lintot Square, Southwater, Horsham RH13 9LA

You can express your views here, but formal representations will need to be made using the official consultation form.

[Find out more online](#)

Quick links

- [How to have your say on the draft Local Plan](#)
- [Read a summary of the draft Local Plan](#)
- [Read and comment on the draft Horsham District Local Plan](#)
- [Read the Local Plan review evidence base](#)

- [Read the Local Plan review Issues and Options](#)
- [What is a Local Plan?](#)
- [Local Plan review timetable](#)
- [Local Plan glossary](#)
- [Your questions answered](#)

Stay connected



Parkside, Chart Way, Horsham,
West Sussex,
RH12 1RL



**Horsham
District
Council**

17.02.2020, Email from HDC
Horsham District Council Latest News



Latest news and information

Have your say in the Horsham District Draft Local Plan (Regulation 18) consultation

The public consultation on the Horsham District Draft Local Plan (Regulation 18) is now live.

We are required by Government to provide for an unprecedented increase in the number of homes in the District. This is a huge challenge for the Council and your feedback is important to us. Watch our video and have your say by following the link below.



Sign up for Autopay to simplify your parking

Autopay is our new online account for parking in Horsham Town Centre. Currently available at Swan Walk, Piries Place and Forum, the system allows you to enter and exit the car park without visiting a pay station or loading an app.



It's easy to register for Autopay. Simply click the button below to visit www.horshamparking.co.uk. You'll be asked to confirm your vehicle registration number and set up a payment card.

[Sign up](#)

New temporary housing accommodation

New temporary accommodation has recently been constructed for Horsham District residents who find themselves facing homelessness, often through no fault of their own.



This is the third temporary accommodation scheme completed to support local residents since late 2017, and further demonstrates the

[Read more](#)

Horsham's Apprenticeship Fair returns for 2020

Horsham's Drill Hall, 10am-2pm 29 Feb

Come along to Horsham's Apprenticeship Fair on Saturday 29 February, organised by Horsham District Council and West Sussex County Council.

Meet over 40 local and national apprentice employers and training providers from a wide variety of sectors who will be presenting their current and upcoming opportunities.

[Read more](#)

Horsham Charity Pancake Races 2020

Horsham's Carfax, 12-2pm 20 February

Head to the Carfax in Horsham at 12noon to see local businesses try their luck on the famous Rotary Pancake Race Course.

Organised by [The Rotary Club of Horsham](#), in partnership with Horsham District Council, this year's team event will see an 80-metre relay race designed to encourage a sensible mix of skill and speed with cups and prizes awarded to the category winners on the day.

[Event details](#)

Consultation on the draft Local Plan is now live

[Sign up to have your say](#)



have your say

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RH12 1RL



Horsham
District
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18.02.2020 Email from HDC – Great British Spring Clean – litter picking



Dear District, Parish and Neighbourhood Councillors,

Get involved in the Great British Spring Clean 20 March – 13 April 2020

Once again Horsham District Council will be backing the annual, national litter campaign campaign by Keep Britain Tidy called the **Great British Spring Clean** which is calling on #LitterHeroes across the country to help improve the environment on their doorstep.

Our District communities are getting behind the campaign with clean-up events already organised in Rusper, Partridge Green, Nuthurst, Shipley, Southwater and The Haven, Horsham.

How we are helping communities

We expect more communities to sign up to take part in the Great British Spring Clean and we can help them by providing equipment such as litter sticks and bin bags. We are doing this through the Waste and Recycling team's [Adopt A Street](#) initiative which is celebrating its 5th anniversary this year. We are delighted to say that the scheme now has some 4,500 volunteers across the District, volunteers who take pride in their neighbourhood and are happy to take ownership of the issues around litter.

Please encourage your local community to get involved.

[Find out more on our website](#)

NOTE: We will be organising a clean-up event in Horsham to celebrate Adopt a Street's 5th anniversary and we'd love you to join us.

Look out for news on this and how you can get involved.

Litter remains a huge problem across the country, causing harm to the environment and wildlife, with councils in England having to spend over £700 million on street cleaning services every year.

- Every year Horsham District Council's Waste and Recycling team sweep over 1,600 miles of streets
- The Horsham District now has some 4,500 **Adopt a Street** volunteers helping to keep their local communities clean and tidy.
- Councils in England are having to spend over £700 million on street cleaning services every year.

Kind regards,
Sarah.

Sarah Hogben
Communications and Marketing Officer

Telephone: 01403 215242
Email: Sarah.Hogben@horsham.gov.uk



Horsham District Council, Parkside, Chart Way, Horsham, West Sussex RH12 1RL
Telephone: 01403 215100 (calls may be recorded) www.horsham.gov.uk Chief Executive: Glen Chipp

18.02.2020 Email from HDC
Cabinet Meeting Minutes



Council and cabinet meetings

Agendas, minutes and publications

You are subscribed to receive Council meeting agendas, minutes and publications email updates from Horsham District Council. To view the updated page click on the link below.

[Tuesday, 18th February, 2020, 4.19 pm - Publication of plan: March 2020, Cabinet.](#)

18-02-2020 04:19 PM GMT

This item matches your subscribed publisher "Cabinet"

Stay connected



Parkside, Chart Way, Horsham,
West Sussex,
RH12 1RL



**Horsham
District
Council**

WEST SUSSEX COUNTY COUNCIL
Road Traffic Regulation Act Temporary Closure Notice
RUDGWICK : FOOTPATH NO. 1385

NOTICE is hereby given that in pursuance of the provisions of Section 14 (2) of the Road Traffic Regulation Act 1984, as amended, the use of:

RUDGWICK : FOOTPATH NO. 1385 as shown on the map below .

The path closure is necessary to protect public safety due to a landslip undermining the path surface

Use is temporarily **prohibited** with effect from Wednesday 19th February 2020

This Notice will be effective for **21** days from the date given above, and may be followed by a further closure.

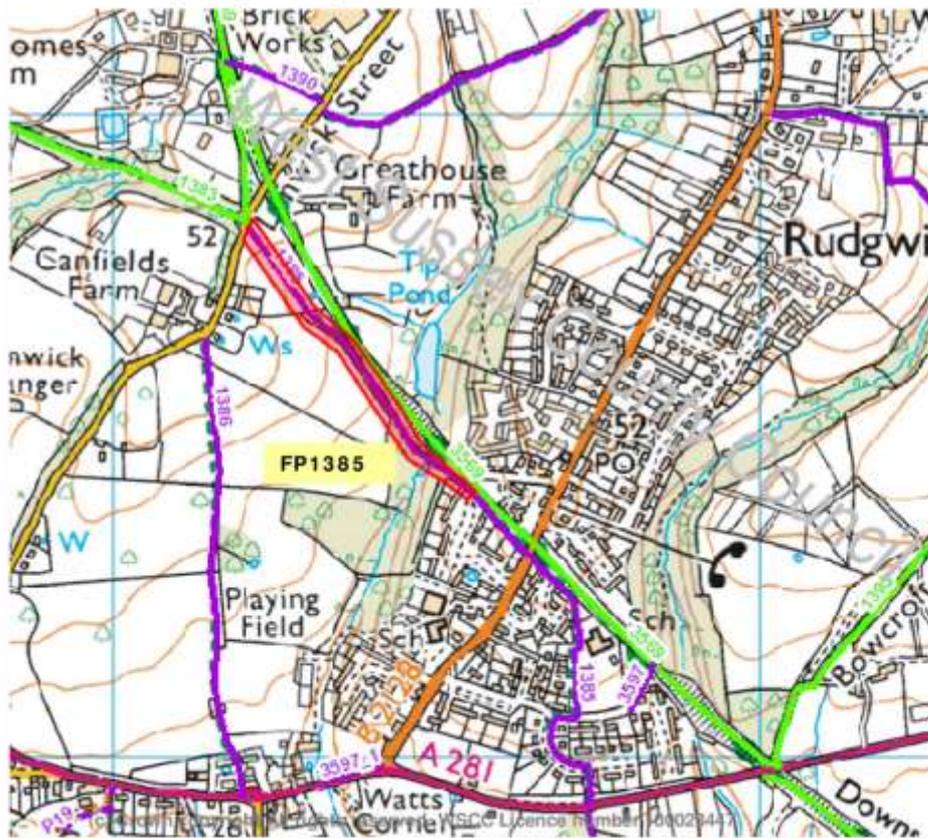
Contact telephone numbers: Public Rights of Way Team (WSCC) (01243) 777620

Matt Davery

Date: 19/ 02/ 2020

Ref.: LD/ RW/ FP1385

Director of Highways Transport and Planning



SCALE
1:10000

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 **Public Footpath**  **Route Temporarily Stopped Up**
Public Bridleway  **Alternative route** 
Sustainable Transport Group, 1st Floor Northleigh, Tower Street, Chichester, West Sussex, PO19 1RH

The Sun backs toilet tax campaign

The Sun – Britain’s most-read newspaper and news site with over 32 million readers – signalled its backing to NALC’s toilet tax campaign this week. Huge thanks to Richard Holden MP, the new co-chair of the All-Party Parliamentary Group on local democracy for his support in calling on the new chancellor, Rishi Sunak MP, to address this in his budget on 11 March. Read *The Sun*’s [story](#) and [leader column](#), and Richard’s [article on Conservative Home](#).

NALC president speaks in parliament

NALC’s new president, Baroness Scott of Bybrook, spoke in Parliament last week in a [debate on the Northamptonshire \(Structural Changes\) Order](#) which will bring about two new unitary authorities to replace the existing county and district councils. Jane commented “there is no reason for a unitary authority to become divorced from its communities”, “going to highlight the role of local councils by saying “it can also work much better with its parish and town councils and start to look at devolution downwards. We talk a lot about devolution from central government to local government, but we forget the people on the ground. The people to deliver playgrounds, parks and gardens, swimming pools and things like that are towns and parishes.” And I was pleased to see the Northamptonshire County Association of Local Councils get a mention by the government minister, Viscount Younger of Leckie, too!

Enabling social action

I was pleased this week to join Steve McNay, Woughton Community Council (NALC Star Council Awards 2019, Council of the Year) in speaking at a conference organised by the Department for Digital, Culture, Media and Sport (DCMS) to showcase the work of local councils in engaging communities and enabling social action. You can find out more about this DCMS programme, delivered in partnership with the universities of Sheffield and Hull, [here](#).

Meeting with Local Government Association chairman

Our chairman, Cllr Sue Baxter, had one of her regular catch-up sessions with her Local Government Association (LGA) counterpart, Cllr James Jamieson, on 19 February, here’s a summary:

- They discussed continuing joint work including on civility in public life, encouraging more people to get involved and tackling the climate emergency
- We thanked the LGA for continuing to support our peer review programme, which this year have taken place at Chippenham Town Council and Falmouth Town Council
- Extensive consideration of what the new government’s approach to local government would be, with devolution continuing to be on the agenda with a white paper in preparation and likely to be published in the Autumn
- James stressed that all tiers of local government need to demonstrate how they can help the new government deliver its agenda and emphasized the importance of getting close to MPs, especially new MPs
- On this important point, Sue and I would like to again encourage you to contact and build links with your MPs; do invite them to events, discuss how you can help them, and tell

them what you are doing. And NALC's Lobby Day on 10 March will be a great focus for that activity with representatives from county associations on our National Assembly meeting with their MPs in Parliament that day.

Is your VE Day 75 event insured?

The 8 May 2020 will mark 75 years since VE Day, and to commemorate this important time, councils from across the UK will I know already be busy organising celebration events, taking place from 8 May to 10 May. NALC's insurance partner, BHIB Councils Insurance, have put together these useful [events safety guidelines](#) to ensure all those attending your VE Day 75 events are kept safe. And BHIB Councils Insurance is able to offer separate, one-off Event cancellation' insurance to reimburse your event or pay for additional costs of re-organising if it is cancelled or postponed. For a free, no-obligation quote for Event Cancellation insurance, please email BHIB Councils Insurance at insurance@hibcouncils.co.uk.

DIS — News direct to you!

We recently published Direct Information Service 956 (DIS), our fortnightly publication keeping you up-to-date with the latest news including a round-up of government statements and consultations, planning, rural affairs, funding opportunities, events and a recap of NALC's biggest stories. You can find out more and get the latest news directly to your inbox [here](#).

NALC Open Days

On 19 February we were pleased to welcome colleagues from the Leicestershire and Rutland Association of Local Councils and Northamptonshire Association of Local Councils to the NALC offices for our latest open day. These enable new staff at county associations, councillors on committees as well as new member councils to meet our officers and put names to faces as well as finding out more about our work. Our next open day will be held on 22 July, so please contact farhana.miah@nalc.gov.uk for more information and to book a place.

Out and about

Our solicitors from the member services team, Jane Moore and Martin Fine attended and presented at the East Riding and Northern Lincolnshire Local Councils Association (ERNLLCA) Good Employment Day on 14 February. The event was well attended with around 60 delegates, and Martin and Jane delivered presentations on areas such as employee rights and obligations, dispute resolution and Brexit impacts. Thanks to our colleagues at ERNLLCA for arranging and hosting.

And finally...

More great news on the creation of new councils front as [a new town council for Shipley has been approved by Bradford Council](#), with first elections in May. Levelling up of local democracy in unparished areas continues!