

Rudgwick Parish Council

Weekly Clerk's Update: 7 – 13 September 2020 (Agenda October 2020)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)
Richard Landeryou (Horsham District Councillor)

From: Jonna Foote

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
 - APCAG (Association of Parish Councils Aviation Group)
 - CAGNE (Communities Against Gatwick Noise Emission)
 - CPRE (Campaign to Protect Rural England)
 - HALC (Horsham Association of Local Councils)
 - HDC (Horsham District Council)
 - NALC (National Association of Local Councils)
 - SSALC (Surrey and Sussex Association of Local Councils)
 - WSCC (West Sussex District Council)
-

Clerk's announcements/delegated decisions:

GENERAL REMINDER: Please note that due to the COVID-19 pandemic, Parish Office staff are working their regular hours but not always in the office. If you wish to speak face to face to a member of staff, please contact the Clerk on 07927 702321 during working hours (Monday – Wednesday 8.30 – 16.00).

- Discretionary grant funding of £10,000 has been received in bank account;
- Request for S137 funding has been received for consideration at October 2020 council meeting;
- Ordered parking signs and posts;
- CM and KGV hedges have been cut;
- Further request from regular hire for Rudgwick hall has been received;
- Invoice for planting of two trees to replace those felled opposite Pennthorpe School has been received and planting will take place in October/November.

New Applications (Delegated Decision)

New Planning Applications for consideration by Delegated Decision and noting at the Rudgwick Parish Council Meeting 12.10.2020				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date
DC/20/1689 09.09.2020	Oakfield, Cox Green	Demolition of existing detached garage and outbuilding. Erection of double storey detached dwelling and 2No. detached garages on existing garden land. Creation of new vehicular access.		30.09.2020

New Applications

For discussion at Rudgwick Parish Council Meeting 12.10.2020				
Application No	Applicant	Reason for Application	Recommendation	Official Response Date

Decisions

HDC Council Decisions – Rudgwick Parish Council Meeting 12.10.2020				
Application No	Applicant	Reason for Application	RPC Recommendation	HDC Decision

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 12.10.2020				
Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date
		none		

Appeals Lodged / Appeals Decided

Appeals Lodged / Appeals Decided – Rudgwick Parish Council Meeting 12.10.2020				
Application No	Applicant	Reason for Application	RPC Recommendation	Public Inquiry/Written Representation

Enforcement Numbers

Enforcement Numbers – Rudgwick Parish Council Meeting 12.10.2020	

Correspondence/communications from parishioners / to the Council

- Several emails regarding ownership of trees, after investigations, clerk has referred resident to HDC/ seek legal advice.

Emails/correspondence from external organisations/people

08.09.2020 Email from WSCC

WSCC news release - Household Waste Recycling Sites are opening more fully

NEWS RELEASE



Household Waste Recycling Sites are opening more fully

Household Waste Recycling Sites (HWRS) across West Sussex are starting to open up more fully, with most sites now accepting trailers.

Single axle trailers are now accepted at most Household Waste Recycling Sites excluding Littlehampton, Horsham and Bognor Regis. Residents will still need to bring a permit for these types of vehicle.

The Westhampnett HWRS is now accepting construction materials, this includes soil, hardcore, plasterboard and asbestos. The site will be open for trade waste (waste brought in from businesses) and charity waste later in the month.

The East Grinstead HWRS will now open for seven days a week. This is while the Crawley HWRS remains closed following fire.

A temporary HWRS facility is being constructed at Crawley. This will be situated within the grounds of the current HWRS at Crawley and is due to open towards the end of September.

Deborah Urquhart, West Sussex County Council Cabinet Member for Environment, said: "I am pleased to announce that our HWRSs are now starting to open up more fully to trailers and construction waste. Our Crawley HWRS remains closed following the recent fire, however a temporary site is being constructed and the HWRS in East Grinstead is now open seven days.

"These changes will make it easier for residents to use the sites and to recycle. Anyone planning on visiting a site is encouraged to check our website for the most up to date information."

For more information, visit: www.recycleforwestsussex.org

To apply for a trailer permit, visit: <https://www.westsussex.gov.uk/land-waste-and-housing/waste-and-recycling/van-pickup-and-trailer-waste-permit/>

08.09.2020 Email from HDC

Recycling and waste news: Pledge to pick with the Great British September Clean | Hot Bin trial



Recycling and waste news

for the Horsham District

Join the Great British September Clean

This annual Keep Britain Tidy litter campaign calls on *#LitterHeroes* across the country to help improve the environment on their doorstep.

Get involved and join more than 680,000 volunteers across the country who have already promised to collect and safely dispose of single-use plastic from our streets, parks and beaches, recycling as much as possible.

Here's how:

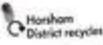
- **Organise a clean-up** with up to five other family members
- **Pledge to do your own individual clean-up** - you can give as little as 15 minutes to the campaign
- Find out how we can help you through our **Adopt a Street** project and join more than 4,500 local residents across the District who have signed up to support their local community through litter picking initiatives.

[Pledge to pick](#)



Hot Bin trial update

Amanda and her family have completed their first month of the Hot Bin trial. Pictured is the record sheet we've asked the family to fill in with the date and food caddy weight.



Recycling Champions Hot Bin Trial
Record of Weights Sheet
Please use this sheet to record the weight of your kitchen caddy each time before it is emptied the year of the bin.

Weight of empty caddy = 311g

Date	Weight (in grams / KG)
26 Aug 2020	2675 - 311 = 1938g
28 Aug 2020	1776 - 311 = 1465g
7 Aug 2020	2055 - 311 = 1744g
9 Aug 2020	1933 - 311 = 1322g
11 Aug 2020	2170 - 311 = 1829g
16 Aug 2020	1649 - 311 = 1338g
17 Aug 2020	1773 - 311 = 1462g
18 Aug 2020	1836 - 311 = 1525g
25 Aug 2020	2886 - 311 = 2575g
30 Aug 2020	2278 - 311 = 1967g

Stats from the first month of the trial:

- The bin caddy weighs 311g
- Total waste added to the Hot Bin: 17.11kg
- The family's daily average: 550g

Amanda says: "We have not yet reached the base layer line [which is when the bin begins the production of heat], but the lid thermostat has always read temperatures above ambient temperature so I'm confident that it will be 'hot' once base layer is complete."

Got a question for the Recycling Champions? Email recyclingchampions@horsham.gov.uk

Help us to keep on top of dog waste

We're seeing more cases of empty dog bins that have been piled high with bags, or even left around them on the floor. Our team have to then clean this up, which is not nice...

Help us keep Horsham District a clean and safe place for everyone. If you don't want to touch the bin, please:

- Take your dog's waste home with you
- Pop it in any public litter bin
- Bring along a hand sanitiser to use before and after touching the bin



Plus, did you know you can report an overflowing dog bin online? Visit our website to fill out the online form. Each bin has a QR code sticker that you can scan for ease too.

[Report dog bin](#)

Celebrate Recycle Week

Recycle Week is 21-27 September and this year's theme is Thanking the Nation. Look out for facts, ideas and stories on [Facebook](#) and [Twitter](#), and join the conversation using the #RecycleWeek hashtag.

We'd like to thank all of you for the extra efforts you have been putting in to recycling over a difficult six months. Follow the button below to find out more about the week on Recycle Now's website.



BB BULKYBAG

Call: 01403 739391
Visit: horsham.gov.uk/bulkybag

Cheaper than a skip and saves you a trip to the tip!

Horsham District Council's **BULKY BAG** service provides a cheap, reliable solution for disposing of your waste.

Three sizes to select from:

Size	Weight	Volume
MEDIUM	Holds up to 1 tonne	1 cubic yard in size
LARGE	Holds up to 1.5 tonnes	1.5 cubic yards in size
MEGA	Holds up to 1.5 tonnes	4 cubic yards in size

Illustration of a worker in a yellow hard hat and blue overalls.

Stay connected

Parkside, Chart Way, Horsham,
West Sussex,
RH12 1RL

recycle
for Horsham District

Horsham District Council

09.09.2020 Email from NALC
NALC announces new online event on planning

NALC announces new online event on planning

NALC is pleased to announce a new event, Leaders talk: Planning for the future, on the government's *White Paper: Planning for the Future*, taking place on 18 September 2020 as apart of the Rebuilding Communities online event series.

It will be a timely and unique opportunity to discuss and help understand the proposed changes. You will hear directly from the Ministry of Housing, Communities and Local Government and government officials about plans for streamlining the planning process, digitizing the planning system for plan-making and decision-taking, a focus on design and

sustainability, reform to developer contributions and infrastructure delivery, making more land available for housing developments, and what next for neighbourhood planning.

You will be able to share your views and ask questions, and come away with an understanding of how the proposals will affect communities and the role of local councils in the planning system.

Ticket prices start from £30 for NALC members.

[Register your place and find out more the event](#)

09.09.2020 Email from WSCC

Temporary Traffic Order Highway Maintenance Programme Horsham District - TTRO/1395/RC

WEST SUSSEX COUNTY COUNCIL (HORSHAM DISTRICT: VARIOUS PARISHES - VARIOUS ROADS) (HIGHWAY MAINTENANCE PROGRAMME) (TEMPORARY CLOSURE) ORDER 2020

NOTICE is hereby given that not less than 7 days from the date of this notice, West Sussex County Council intends to make an Order under the Road Traffic Regulation Act 1984, the effect of which will be to temporarily close the following roads throughout their entire lengths unless otherwise stated:-

Rudgwick & Slinfold: A281 Guildford Road - From the junction of the A29 to the junction of Hillhouse Lane,

These road closures are needed to protect public safety whilst the 2020/21 highway maintenance programme is carried out. It is expected that the affected roads will be closed for upto 2 days. The exact dates and duration of the works in each location will be confirmed in advance locally nearer the time.

The Order will come into effect on 24 September 2020 and remain in force for up to 18 months, or until the works programme is completed, whichever is earlier.

During the works alternative routes for vehicles will be indicated on site. Access to properties on the affected length of road will be maintained at all times.

Any queries about the effect of the Order on traffic using the highway should be directed to the West Sussex County Council Contact Centre, telephone number 01243 642105.

Dated this 10th day of September 2020

Director of Law & Assurance

County Hall

Chichester.

09.09.2020 Email from .GOV.UK

[Coronavirus \(COVID-19\): What has changed – 9 September](#)

Page summary

The government has announced new measures to suppress the virus and keep the number of infections down.

Change made

First published.

Time updated

4:07pm, 9 September 2020

**09.09.2020 Email from WSCC
Cabinet to meet 15.09.2020**



NEWS RELEASE

09 September 2020

Cabinet to meet next week

West Sussex County Council's Cabinet will meet virtually next week.

The meeting will be held online from 10.30am on Tuesday 15 September.

Items on the agenda include:

- a report looking at how the county council continues to respond to the ongoing COVID-19 pandemic
- a decision is also expected on the proposed new Fire Station and Training Centre in Horsham.

You can view the agenda and reports for this meeting online here:

<https://westsussex.moderngov.co.uk/ieListDocuments.aspx?CId=134&MId=2306&Ver=4>

You can watch the meeting live here: www.westsussex.public-i.tv/core/portal/home

**10.09.2020 Email from SSALC
SSALC Strategy Review Update - important message from Trevor Leggo, CEO**

Circulated on behalf of Trevor Leggo:

Good morning

At the West Sussex Clerks' Forum yesterday I was asked about the Strategy Review being undertaken by the Board of SSALC, attached for your information. The background to this is that in November 2019 the Board commissioned the Review to examine all aspects of our costs and services, it was expected to take until

December 2020 to complete. We would not wish for West Sussex member councils to gain the impression that nothing had been happening before WSALC decided to 'do its own thing'.

With the start of Covid in March it was agreed the Review be put on hold until the Pandemic affect and impact on SSALC's work was known; in August I took the Report back to the SSALC Board with indications of progress [shown in blue in the Report] but because of WSALC choosing to undertake its own exercise, causing uncertainty to the future of SSALC, the Board considered that any further work might be abortive and the Review was suspended.

If you have any questions I will be happy to discuss.

Best wishes, Trevor

Anna Beams
Office, Training & Events Manager, SSALC Ltd

Progress update on the Strategy Review adopted by the SSALC Board, 14th November 2019

At the Board Meeting in November it was agreed that a progress report would be presented to the Board at each meeting. Whilst progress was being made up to March this year, out of necessity work was put on hold on the basis that Covid and its challenges would pass in a matter of weeks; clearly this is not the case and we are likely to live with the challenges for months or years to come. It is therefore suggested that the three current Chairmen revive the meetings with the CEO that occurred up to February and help to take the Review forward.

[a] Training, to examine

- Programme of subjects to be covered - to establish demand for subjects a survey has been undertaken inviting all member councils to identify areas that we do not currently cover and are important to those councils. It also invited comment on areas we offer that they view as less relevant.
- How do we attract clerks and councillors who do not attend training ?
- How we select, regulate and remunerate trainers ?
 - Venues used, location, cost per head etc. A detailed analysis is maintained with each event as its own separate cost centre

Methodology [a] response to identified demand, [b] seek expressions of interest from those interested in providing training support, including existing trainers by advertising and presentation to Board members *. All subject areas to be reviewed. [c] Consider alternative venues identified by Chairmen within their respective counties.

**** Those who put themselves forward as potential trainers will be judged on their practical experience, relevant professional qualifications and a 20 minute presentation on the subject concerned to a panel made up of Board Directors and representative Clerks.***

Priority 1 - initially to be undertaken by March 2020 but to continue as an ongoing exercise as other training needs are identified

Progress The Panel of Vice Chairmen met with those who had put themselves forward to deliver new clerk, finance and planning training and declared themselves content with those they had seen. A gap in our programme covering all aspects of communication including social media is being addressed and Breakthrough Communications have been invited to deliver pilot courses to enable clerks and councillors to give feedback on the effectiveness of the delivery and subjects covered. Vice Chairmen have been invited to attend and witness the style of training following which a decision will be taken regarding continued use of Breakthrough Communications.

Councillor, Chairmanship and Employment training are now delivered in house by the CEO and DCEO.

[b] Overheads

- Staff costs, travelling etc
- Accommodation
- Technical support - ie phones, IT, RISO

Methodology [a] review staff costs and how the service is maintained at the level prescribed. [b] is there scope to reduce space occupied when the lease is renewed or the break clause reached. [c] Look at vfm and market test when technical contracts come up for renewal.

Priority 5 - to be provisionally undertaken by October 2020 but in the light of Covid19 this will be ongoing as explained below

Progress - the Board will appreciate that since 24th March the ability of the SSALC team to work very effectively from their homes and maintain the high quality of support to member councils raises questions about future accommodation needs; this will require the Board's attention when the Covid situation is clearer, perhaps in the spring of 2021. Since April staff travel expenses have reduced to zero but a Zoom licence cost SSALC £120 - an interesting contrast !

Staff members remain in post as previously reported, there are 2.9 whole time equivalent employees and 318 member councils, compared with Kent ALC 4.2 wte and 305 councils and Essex also with 4.2 wte and 272 members as at April 2020

Work has commenced on considering future needs relating to technical contracts, it is clear that wherever staff are based IT support from Trident or an alternative will remain a requirement whereas the large RISO print machine will have more limited use if remote training remains the norm and we are not providing hard copies of material; similarly if accommodation needs change, the phone network managed by Cavendish may no longer be required in the way it currently exists.

[c] Professional Services

- Value for money and appropriateness of legal, financial & HR support

Methodology - straightforward market testing against appropriate specifications of requirement.

** Those expressing interest will be expected to produce testimonials from reference sites which must include CALCs and a cross section of town and parish councils.*

Priority 3 - to be undertaken by May 2020 [delayed]

Progress A draft specification for legal work has been prepared and six firms of solicitors claiming to offer support to local authorities in the SE have been provisionally identified, it is not clear if they all have experience of the local council sector. Similar specifications can be developed and approved for financial and HR support.

[d] Staff structure

- Does SSALC have the right level of staff to provide coverage * and deliver services ?

*Methodology - as [b] * With a very limited number of staff and a significant programme of events, the office is frequently unmanned; all staff are can work from home when necessary and the CEO has a funded mobile phone for contact off site. Is the Board content with this arrangement ?*

Is SSALC involved in activities that the Board might consider offer little benefit to member councils ?

*Priority 2 - to be undertaken by April 2020 - events have rather overtaken the * paragraph above.*

Progress At [b] above reference is made to comparisons with other CALCs, SSALC has 2.9 whole time equivalent posts covering the three counties. At a NALC Policy Committee in 2014 it was accepted that for a CALC to be able to provide a full range of support and cover to member councils, 1.5 wte posts were required. In SSALC not only is there strength in unity but economy of scale.

Whilst we all understand that the key role is to be accessible and available to our member councils to advise and assist, there are numerous other engagement and networking activities in which we are involved. It might be appropriate for a Panel - perhaps the Vice Chairmen to meet with staff, examine activities and using their experience as councillors within Sussex and Surrey give an indication as to the level of emphasis or value of each activity.

[e] Governance and Constitution

- After operating as we are for 6 years, does the Governance Model require adjustment ?
- Are we able to provide appropriate support for District Associations ?

Methodology - [a] by consultation with Board directors and legal advice, [b] are the DALCs operating to their best potential, do they need greater support from SSALC to be consistently effective ?

Priority 7 - to be undertaken by December 2020

Progress The Articles of Association have been circulated and a background paper providing the evolution of SSALC for the benefit of new Directors.

[f] Income generation

- To look at income generated by subscriptions, training and recruitment and examine areas of potential development

Methodology - is there scope for commercial sponsorship beyond the exhibitors fees currently received ? Is there scope for advertising without endorsement of a supplier ? Should we charge more for training or recruitment ? Do we actually require more income, if so what would we use it for as a not for profit organisation ?

Priority 6 - to be undertaken by December 2020

Progress - It is likely that Covid19 will prevent a great deal of progress on this; without lucrative events and exhibitor fees our income could be reduced by over £30,000 this year. There is also a limit on what can reasonably be charged for a two hour on line training session and we also have a reduction in recruitment with more Clerks remaining in post.

Opportunities will be kept under review.

Trevor Leggo, CEO, August 2020

10.09.2020 Email from WSCC

WSCC news release - More than £500,000 invested in new crossings for families' walk to six schools – and for pedestrians generally



More than £500,000 invested in new crossings for families' walk to six schools – and for pedestrians generally

Attachments

- New pedestrian crossing Keymer Road Burgess Hill (003).jpg [New pedestrian crossing Keymer Road Burgess Hill \(003\).jpg](#)
- New pedestrian crossing near West Green Primary Crawley.JPG [New pedestrian crossing near West Green Primary Crawley.JPG](#)
- Thakeham diagonal crossing.jpg [Thakeham diagonal crossing.jpg](#)

Three new pedestrian crossings have been installed in recent months and are now operational, helping families with the walk to six schools in West Sussex.

The crossings in Crawley, Burgess Hill and Thakeham represent a total investment of more than £500,000 and will improve safety for families with school-age children – plus pedestrians generally.

With schools reopening and roads becoming busier after lockdown, people are being encouraged to leave their cars at home and consider other travel choices.

Roger Elkins, Cabinet Member for Highways and Infrastructure, said: “The new crossings provide a safer route to schools for families and to other local amenities for pedestrians generally.

“People are being encouraged to consider walking or cycling for their journeys, if they can. It's a great way to get fit, save fuel money and reduce the number of cars on the road. This in turn will improve air quality and reduce congestion.”

Crawley's new pedestrian crossing:

Partnership working has resulted in a pedestrian crossing being installed near a school in Crawley.

West Green Primary School requested the Puffin crossing for West Green Drive and worked with the county council's transport improvements team to build the case for road safety improvements.

Other enhancements had already been introduced, including 'School Keep Clear' markings, to provide pupils and parents with a safer environment.

Throughout this process, West Green continued to provide pupils with road safety education and encourage sustainable travel.

West Green Primary School Business Manager Annette Tomsett said: “The school is delighted to have worked closely with West Sussex County Council in bringing to fruition this crossing. It will make a huge difference in the safe route to school for our pupils and families, alongside having a positive impact for the whole community for now and for the future.”

The improvements cost a total of about £100,000.

Annette is pictured trying the new crossing with her daughter before the school reopened.

New pedestrian crossing in Keymer Road, Burgess Hill

The county council worked in partnership with Burgess Hill Girls to install a new crossing in Keymer Road. The crossing will also benefit families walking to two other local schools, plus the wider community going to the shops or the nearby railway station.

Local county councillor Anne Jones said: “With pupils accessing three schools each side of the busy Keymer Road, this is an essential part of the safer routes to schools programme. Thank you to the team that made this possible.”

The scheme cost approximately £110,000 and Burgess Hill Girls will be making a contribution towards this.

Diagonal crossing for the Water Lane/Thakeham Road junction, Thakeham

A diagonal pedestrian crossing – a ‘first’ for West Sussex – was installed in Thakeham just before lockdown and will help families with their walks to two nearby schools and benefit the wider community.

Some residents, schools, councillors and local parish councils had expressed concern about the lack of safe crossing options at the Water Lane/Thakeham Road mini roundabout junction.

Narrow stretches of road and pavement, plus poor visibility in places, meant there was no simple way to significantly improve pedestrian safety there. Standard Puffin and Zebra crossings were rejected because they would have meant placing them very near the mini roundabout, which would have been unsafe, while placing them further away would have put pedestrians at risk if they were tempted to take a short cut and did not use them correctly.

West Sussex Highways engineers devised a solution, including: changing the mini roundabout to a fully traffic-light controlled junction; a dedicated pedestrian crossing phase on both the northern and eastern ‘arms’; an option to use a diagonal crossing for pedestrians going east to west: this is the first use of its kind in West Sussex and enables more pedestrians to clear the junction without having to wait for the next cycle of ‘green man’ time.

The crossing cost a total of about £310,000, with an additional £30,000 worth of road patching and footway resurfacing carried out during the installation.

10.09.2020 Email from WSCC

WSCC news release - A change ahead for concessionary travel in West Sussex



PR 15034

For Immediate Release

10 September 2020

A change ahead for concessionary travel in West Sussex

From the end of October, West Sussex County Council will no longer include a free Senior Railcard as an alternative to the Older Person's Bus Pass. People have until 31 October 2020 to apply for the free Senior Railcard option instead of the bus pass.

A county council spokesperson said: "If you currently hold a Senior Railcard provided by West Sussex County Council and decide not to renew it before the end of October, you can use the railcard until it expires. We will contact you about how to take up your free bus pass entitlement.

"There are no changes to the free Disabled Person's Railcard alternative to the Disabled Person's Bus Pass, which will remain as an option for anyone with a qualifying disability."

Find out more at www.westsussex.gov.uk/buses

Please note: all railcards are available to purchase independently from rail stations and the National Rail website.

10.09.2020 Email from HDC Horsham District Resilience Report

Please find below a link to a newly published report for the Horsham District from our VCS Resilience Survey;

[Horsham District Resilience Report](#)

11.09.2020 Email from NALC Chief Executives Bulletin

Tree charter, planning and climate change events

On Tuesday, we held the latest online event in our [Rebuilding Communities](#) series, expertly facilitated by our project officer, Claire Goldfinch, who has been leading our work on climate change. On the theme of putting trees in the heart of our community, this sold-out event heard from the Woodland Trust about [The Tree Charter](#), how to implement trees and woodland into our local communities, plus an engaging question and answer session on issues including grey squirrels! Do check out some of my [tweets](#) about the event.

Also on Tuesday, I was delighted to announce an additional event focusing on the planning white paper – which has already sold-out! If you missed out this time we will be sharing as much content as possible afterwards. Our next event is on the theme of the climate emergency and how to rebuild greener and more sustainable communities, with speakers including Friends of the Earth. You can find out more about our full programme of events including how to book [here](#).

Improvement and Development Board

The Improvement and Development Board met for its second virtual meeting on 10 September. Comprising representatives from NALC, county associations, Society of Local Council Clerks, Local Government Association and the Ministry of Housing, Communities and Local Government (MHCLG), the board was established to develop the strategy for, and oversee the operation of, improvement and development initiatives in the local (parish and town) council sector in England. Here's a summary:

- The board discussed a paper by Jonathan Flowers, independent chairman, on the anticipated devolution white paper and helping the government to achieve its aims and what support might be needed
- Organisations shared updates on the COVID-19 response and lessons learnt
- Received updates on wider improvement and development work including NALC's collaboration with the Plunkett Foundation on the forthcoming *The Good Councillor's guide to community business* and with Centre for London on neighbourhood governance.

Redmond review report published

Sir Tony Redmond has published his report on his [independent review into the oversight of local audit and the transparency of local authority financial reporting](#). I'm pleased NALC's representations have been picked up in the report which recommends the continuation of current arrangements to procure audit, consideration of the proportionality of the current level of external audit work, examine current arrangements for increasing audit activities and fees if a body's turnover exceeds £6.5m, and managing the resource implications for persistent and vexatious complaints. Other proposals a new body to oversee the effectiveness of audit for billing authorities, concerns about the effectiveness of the audit market for principal councils, and a new simplified statement of costs for principal councils. We are following up the report with Sir Tony and other stakeholders including MHCLG.

Data protection blog and events

Understandably, data protection has not been a top priority for most local councils over the last few months. However, with a major data protection judgement recently issued by the courts, Brexit just around the corner, evolving policy rollouts as well as increasing levels of enforcement action taken by the Information Commissioner, it's never been more important for councils of all sizes to ensure they are compliant and set up for success in the future. Timely

then that Breakthrough Communications have written this informative [blog](#) and are holding two free virtual briefings in October to help councils understand the questions they need to ask following the court judgement, and a walk through ways to take some of the stress out of being compliant both now and in the future.

Change of ministers at MHCLG

Luke Hall MP has been appointed minister for regional growth and local government following the resignation of Simon Clarke's for personal reasons, with Kelly Tolhurst MP moving from the Department for Transport. Our chairman, Cllr Sue Baxter, has already made contact and meetings are being arranged.

MHCLG ministerial webinar and sector call

Cllr Sue Baxter joined the latest ministerial webinar on 9 September where the focus was on schools reopening and local lockdowns. And our head of policy and communications, Justin Griggs, took part in MHCLG's regular local government sector call on 7 September which covered high street marshals, school transport and transition planning.

Labour Coast and Country online conference

Last Saturday morning Justin joined the Labour Coast and County online conference which heard how Labour plans to prioritise rural and coastal communities, with several shadow ministers among the speakers – as well as two town councillors! There's an interesting write up on [Labourlist.org](https://labourlist.org).

And finally...

The Non-Domestic Rating (Public Lavatories) Bill had its first reading in the House of Lords on Monday and while we await a date for second reading we are already briefing Peers including former president Lord Lytton who we are meeting next week to discuss the bill and other issues.

11.09.2020 Email from WSCC

Pop-up cycleways update: Worthing's is open and work is set to start on Horsham's next week

Attachments

- [Worthing pop-up cycleway in use on Broadwater Bridge.jpg](#) [Worthing pop-up cycleway in use on Broadwater Bridge.jpg](#)

Worthing's Government-funded, trial, pop-up cycleway is now open.

Would-be cyclists are being urged to consider leaving the car at home and try it for themselves. Parents might consider using part of the route for their journeys to school.

An important part of assessing the cycleway's success will be to monitor usage: these are trial schemes, so if people want it to stay, please use it.

The northbound and southbound sections, parallel with Broadwater Green, are not yet done: efforts are ongoing to resolve an issue involving vehicles parked in that area long-term. We have asked the owners to move these vehicles and we are looking into what action can be taken so the scheme can be completed.

Meanwhile, work on Horsham's trial cycleway is set to start in the week beginning 14 September.

The 0.9km protected cycle lane will be provided along Albion Way, the **A281/B2237 Horsham Ring Road**, by reallocating lane one of the north/eastbound carriageway.

The northbound-only route will start on Albion Way just north of the Sainsbury's roundabout and end at Madeira Avenue.

While cycleways are being constructed, road users are advised to please allow extra time for their journeys or, if possible, seek alternative routes while the works are ongoing as delays are likely.

We apologise for any inconvenience caused during the works but our contractor will do all it can to minimise this as much as possible.

Here's a reminder of why the cycleways are being introduced

The seven pop-up cycleways for West Sussex – funded by the Government – will create safe space for active travel and encourage people to cycle rather than use the car. They are an emergency response to increase travel options as part of the Government-led recovery plan from COVID-19.

The introduction of social distancing has reduced public transport capacity and people from different households are discouraged from car sharing.

As an emergency response, the Government required the seven trial schemes to be planned and installed within three months. Given the timeframe, we consulted key partners including district and borough councils, emergency services and bus operators. Normally schemes of this nature would take years to develop and be subject to various stages of public consultation that might last two or more months and involve exhibitions, etc. This was not possible given the timescale limitations required.

The cycleway routes are the result of collaborative work with the district and borough councils. Once fully installed and open, we will be encouraging would-be cyclists to experience the cycleways for themselves. This will be the chance for people to show how much they want the cycleway to stay.

The schemes will be closely monitored to see how well used they are and any positive or negative impacts on congestion, safety and air quality. Adjustments will be considered and, if any of them do not work, they may be removed.

Updates on the schemes, and feedback surveys, will be available online at www.westsussex.gov.uk/popupcyclelanes

Ends

11.09.2020 Email from WSCC

News from West Sussex County Council - 11 September 2020



west sussex county council

www.westsussex.gov.uk/coronavirus

**Coronavirus
(COVID-19)
Update**



Dear residents and partners,

So far in West Sussex we have had a relatively low number of cases of Coronavirus. That is mainly thanks to you for continuing to follow the government guidelines on regular handwashing, wearing face coverings, social distancing and getting tested.

However we have seen an increase in recent weeks in the number of people who have tested positive for Coronavirus.

We have to continue to do all we can to keep the numbers as low as possible. It means taking preventative action to stop the spread of the virus including regular handwashing, practising social distancing, wearing a face mask when appropriate and getting tested when you have symptoms.

Our website has the latest guidance and information on how to prevent the spread of the disease and what we will do in the event of an outbreak in West Sussex. We really hope we won't have to implement these plans, but we are ready to act if we need to.

We'll continue to monitor all our cases in West Sussex and publicise key messages about how people can help us to control the virus. The Keep West Sussex Safe information campaign is running across the county with a particular focus where there are areas of concern.

As restrictions continue to relax and guidance changes, it is inevitable that there are questions about what you can and can't do, especially when it comes to gatherings and spending time with people outside of your household.

We have heard this week that social gatherings of more than six people will not be allowed in England from Monday 14 September. This will apply in any setting, indoors or outdoors. This single measure replaces both the existing ban on gatherings of more than 30 and the current guidance on allowing 2 households to meet indoors. There will be some limited exemptions. For example, if a single household or support bubble is larger than 6, they can still meet up.

Please continue to follow these guidelines. We appreciate how hard it has been not to see friends and family in the way we are used to, but there are ways to be in touch and stay safe at the same time. We are very grateful to all residents for their continued efforts to ensure the county remains safe. We have done so well to control the spread of COVID-19 in West Sussex up until now. Please help us to keep it that way.

Let's avoid a local lockdown and keep West Sussex safe.

Stephen Horsley
Director of Public Health



Hand washing

Wash your hands with soap and water more often than usual, for at least 20 seconds, using hand sanitiser if soap and water are not available



Social distancing

You should avoid close contact with anyone outside of your household or support bubble and practise social distancing.

You should try to stay 2 metres apart, but when this is not possible then stay at least 1 metre apart and consider taking these steps

- Wear a face covering
- Sit next to rather than face-to-face to someone

- Keep the time you spend doing this to a minimum



Face coverings

If you can, wear a face covering in enclosed public spaces where social distancing isn't possible and where you will come into contact with people you do not normally meet.

Further information on when you need to wear face coverings, exemptions, and how to make your own face covering can be found on the [GOV.UK website](#).



Test and trace

If you have any symptoms of COVID-19, you should [get tested](#). You can also visit [NHS Coronavirus \(COVID-19\)](#) or call 119.

Full details visit our [Coronavirus pages on our website](#).



Solar together scheme

A council-supported scheme is giving residents in West Sussex the chance to install high quality solar panels on their homes at a reduced cost.

Householders can register their interest in [Solar Together Sussex](#) during September, giving details of their roof size and position.

[Find out more.](#)



Updates on our Household Waste Recycling Sites

Household Waste Recycling Sites in West Sussex are starting to open up more fully, with most sites now accepting trailers.

Before making a trip please read our latest information on how each site is operating. Please note our Crawley site remains closed following a fire.



Time for a new career?

As the job market changes you or someone you know may be thinking about working in a new sector. One area to consider is care work. Care is perfect for anyone that loves people and wants a rewarding job that offers long-term career opportunities.

Watch the new [Proud to Care video](#) to find out

[Read more.](#)

what's so great about a career in care.

[Find a job in care.](#)

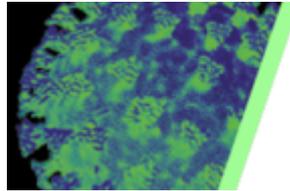


Concessionary travel change

From the end of October, we will no longer include a free Senior Railcard as an alternative to the Older Person's Bus Pass. People will have until 31 October 2020 to apply for the free Senior Railcard option instead of the bus pass.

There are no changes to the free Disabled Person's Railcard alternative to the Disabled Person's Bus Pass, which will remain as an option for anyone with a qualifying disability.

[Find out more.](#)



West Sussex COVID-19 weekly case update

A [weekly update report](#) with local data is available on our website.

[View the report online.](#)

CORONAVIRUS

KEEP WEST SUSSEX SAFE



Visit our website for the latest advice and updates »

SPREAD THE MESSAGE NOT THE VIRUS
#KEEPWESTSUSSEXSAFE



12.09.2020 Email from West Sussex 4 Community
West Sussex 4 Community Newsletter 12 September 2020



West Sussex 4 Community Funding Alerts and News for the VCSE Sector

Dear Jonna Foote,

Funding News

Registering for the funding news service ensures you are kept up to date with the latest funding news. The following news articles have been published in the last week. To view the full details of any news article, simply click on its title.

10/09/2020: [Community Shares Booster Programme Re-Opens](#)

10/09/2020: [Disabled People's Organisations Can Apply Now for COVID-19 Emergency Funding](#)

10/09/2020: [Last Opportunity for Social Enterprises in England to Apply for COVID-19 Crisis Funding](#)

09/09/2020: [ScottishPower Foundation Accepting Applications](#)

- 08/09/2020: [Funding for Football Clubs to Prepare for Safe Resumption of Games and Return of Supporters](#)
- 07/09/2020: [Funding to Address Impacts of COVID-19 Crisis on LGBTQ+ Communities](#)
- 04/09/2020: [ESF Lump Sum Digital Interventions Call Open to Applications](#)
-

Your Funding Alerts

Funding alerts allow you to receive email notifications if new funding opportunities arise which match your search requirements. To setup a funding alert, simply run a search for funding on the site. When you are viewing search results press "Save Search". There is an option to receive funding alerts at this stage so make sure this option is ticked.

You can also set up funding alerts for a search you have already saved by enabling email alerts in the "Saved searches" area on the site.

There have been no funding changes that match your profile.

Regards,
The West Sussex 4 Community team

Update email preferences

If you do not wish to receive these emails any longer, please log in with your existing account to change your email preferences or to unsubscribe. [You can log in to your account here.](#)
