

Rudgwick Parish Council

Weekly Clerk's Update: 26 April – 2 May 2021 (Agenda May 2021)

To: Parish Councillors

c.c: Christian Mitchell (West Sussex County Councillor)

Richard Landeryou (Horsham District Councillor)

From: Anna Clayton

The weekly update provides information regarding:

- Announcements/delegated decisions by the Clerk
- Planning information
- Correspondence/communications from parishioners
- Correspondence/communications from outside organisations

List of organisations that communicate with the Council on a regular basis.

- AIRS (Action in Rural Sussex)
 - APCAG (Association of Parish Councils Aviation Group)
 - CAGNE (Communities Against Gatwick Noise Emission)
 - CPRE (Campaign to Protect Rural England)
 - HALC (Horsham Association of Local Councils)
 - HDC (Horsham District Council)
 - NALC (National Association of Local Councils)
 - SSALC (Surrey and Sussex Association of Local Councils)
 - WSCC (West Sussex District Council)
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Clerk's announcements/delegated decisions:

GENERAL REMINDER: Please note that due to the COVID-19 pandemic, Parish Office staff are working their regular hours but not always in the office. If you wish to speak face to face to a member of staff, please contact the Clerk on 07927 702321 during her office working hours (Monday – Wednesday 9.30 – 15.30).

- A Haven resident raised concerns over speeding traffic after the accident on the 24th April, and is keen to get additional warning signage up and reduce the speed limit;
- Completed NALC survey 'Tell us how your council is supporting young people';
- 1st Installment of the precept, £51,456.50, will be paid on 22.04.2021;
- New gate installed in the Bio-Diversity area behind KGV;
- Clerk applied for the Restart Grant 2 from HDC;

New Applications (Delegated Decision)

New Planning Applications for consideration by Delegated Decision and noting at the Rudgwick Parish Council Meeting 10.05.2021

Application No	Applicant	Reason for Application	Recommendation	Response Date
DC/21/0989 28.04.2021	Land north west of 6 Princess Margaret Road, Rudgwick	Surgery 2 x Oak		19.05.2021
DC/21/0580 28.04.2021	Yew Tree Cottage, Tismans Common, Rudgwick	Demolition of the existing garage. Erection of a two-storey rear extension to form an annexe.		19.05.2021

New Applications

For discussion at Rudgwick Parish Council Meeting 10.05.2021				
Application No	Applicant	Reason for Application	Recommendation	Response Date

Decisions

HDC Council Decisions – Rudgwick Parish Council Meeting 10.05.2021				
Application No	Applicant	Reason for Application	RPC Recommendation	HDC Decision
DC/21/0231	7 Woodfield Road, Rudgwick	Surgery to 1 x Oak.	No objection	Permitted
DC/21/0450	41 Pondfield Road, Rudgwick	Removal of existing rear conservatory and erection of a part two-storey, part single storey rear extension, erection of a front porch extension and conversion and extension to existing detached garage to form an annexe.	Objection	Permitted

Applications going to Committee

Applications going to Committee – Rudgwick Parish Council Meeting 10.05.2021				
Application No	Applicant	Reason for Application	RPC Recommendation	Planning Committee Date

Appeals Lodged / Appeals Decided

Appeals Lodged / Appeals Decided – Rudgwick Parish Council Meeting 10.05.2021				
Application No	Applicant	Reason for Application	RPC Recommendation	Public Inquiry/Written Representation

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Enforcement Numbers

Enforcement Numbers – Rudgwick Parish Council Meeting 10.05.2021				

Correspondence/communications from parishioners / to the Council

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Emails/correspondence from external organisation

**29.04.2021 Email from HDC
Government Funding to help our economy**

The Council has some Government funding available to help restart our local economy through projects. We're looking for proposals from parishes or the Neighbourhood Councils, as well as local businesses, that will get our businesses up and running again. Ideas could include such things as:

- running a physical or virtual event in your town, village or area that showcases local businesses;
- providing business advice or professional support packages to start-ups or businesses moving to the next stage of their development;
- working together with a group of businesses badly affected such as events, pubs or tourism to work on a promotion to get their customers back.

You can work alone or in conjunction with a neighbouring parish or Council, or local businesses. Grants available will be for sums of up to £50,000. Payment will come after the project is completed or at stages where you can provide proof to us of the work you have done. Please include details of your proposal for phased payments as part of your proposal. We will consider higher amounts for really good ideas.

If you've got a good idea you must:

- be able to submit a written proposal including timetable to us by 31 May 2021;
- be able to complete the project and draw down your grant funding by 31 March 2022;
- provide full contact details of someone who can present your proposals to the Council;
- if you propose to work with businesses they will need to pass all the usual grants fraud checks required by the Government (please see our business newsletter).

The Government has stated that projects cannot be for infrastructure or of a capital nature.

You can find the details of this call for ideas in Horsham District Council's full Council meeting of 25 March 2021.

Please email your proposal to GrowOurEconomy@horsham.gov.uk. Or if you want a wider conversation before you do so send us an email with as much detail as you have so far and someone will call you back.

I show the email we are sending out to businesses below.

If you chose to submit an idea I will confirm whether you are successful or not by the end of June 2021.

Best regards, Jane

Jane Eaton

Director of Corporate Resources



29.04.2021 Email from HDC Revised Illegal Incursion Reporting Process

As you might be aware there have been a number of illegal traveller incursions around West Sussex of late and we are without doubt moving into the season when we are likely to see incursions in our own District.

In readiness for this situation can I remind you and your teams of the previously agreed traveller reporting process which explains the various responsibilities upon us as Officers from a variety of departments. I would be grateful if you could familiarise yourself with tasks assigned to you, share this with your teams for wider awareness and save this to your local drives as a reminder for the future.

It should be noted that the reporting process is version 3 as there have been various staff changes internally and externally, so do please update your records.

Many thanks, Greg

Greg Charman

Health & Wellbeing / Community Safety Manager

Telephone: 01403 215124

Email: Greg.Charman@horsham.gov.uk

Unauthorised Encampment Reporting Process

In-Hours Process 09:00hrs to 17:00hrs (Monday to Friday) **Out of Hours Process (Red Text)**

Step 1:

The HDC officer who discovers or is alerted to an unauthorised traveller encampment on HDC or other public or private land should report it to: communitysafety@horsham.gov.uk and greg.charman@horsham.gov.uk (or duty officer on: 07801 900491) who will immediately alert Sussex Police and scott.judge@westsussex.gov.uk (0330 22 23833) from WSCC's Gypsy & Traveller Team.

Step 2:

The Officer who receives the initial call completes the Unauthorised Encampment Reporting Form and Action Log (see reverse and attached) and a copy of the form should be sent to the new 'Traveller Group' email group. This includes relevant HDC staff and Parish Council Clerks. Please include photos where possible.

Step 3:

Upon receipt of the form the following HDC Officers undertake the actions listed and provide updates via the Action Log on the form which is then emailed to the 'Traveller Group' email group.

Communications Team: Sarah Wilcox / Sarah Hogben / Jack Wickenden-Showell / Heather Pepper / Andrea Curson

- Monitor updates and provide responses to media enquires as well as update statements.

Customer Services: Ben North

- Brief customer services staff and ensure key information is available in readiness of enquiries.

Community Safety: Greg Charman / Darren Worsfold / Sharon Cadman

- Brief the Warden team and other key stakeholders such as a Neighbourhood Watch / Pubwatch.

Parks & Countryside: Pete Crawford / Anna Chapman

- Share information with team and key stakeholders such as Friends Groups.
- If on Parks and Countryside land, monitor the situation and provide updates.
- Upon departure ensure the site is secured and appoint contractor to prevent further access.

Environmental Operational Services: Ben Golds

- Alert relevant staff and prepare for clean-up operation.

Property: Chris Jende

- Brief security contractor and request updates as part of security patrol.
- Ensure travellers are not locked in and prevented from leaving site.

Parking Services:

- Brief team for information and security of HDC car parks.

Community Services: Adam Chalmers / Rob Jarvis / Vicky Wise / Steve Hawker

- Rob Jarvis to inform the Cabinet Members and relevant Ward Councillors.
- Inform Glen Chipp and other SLT members as appropriate.

Step 4:

The WSCC Gypsy & Traveller Team will make enquiries regarding the health and welfare of the travellers and any children's education and ensure the Human Rights Act 1998 has been fully complied with. WSCC will engage their Legal Team who will serve a Notice for the travellers to leave the site.

Step 5:

If the travellers do not leave the site within the agreed timescale, WSCC will seek a Court Order for their removal.

Step 6:

The Police will visit the site and in certain circumstances may use powers under **Section 61** of the Criminal Justice and Public Order Act 1994. These powers will only be used in situations of serious criminality or public disorder. It is for the Police alone to decide if Section 61 is to be used.

Final step:

Once the Encampment has ended, Community Safety will alert all via the reporting form.

28.04.2021 Email from WSCC

New Director of Public Health gives COVID-19 Vaccine Reminder for World Immunisation Week

news release

New Director of Public Health gives COVID-19 Vaccine Reminder for World Immunisation Week

‘Vaccines bring us together’ is the message from the new Director of Public Health for West Sussex, who will lead the county’s ongoing public health response to the COVID-19 pandemic.

Alison Challenger joined West Sussex County Council this month at the start of World Immunisation Week, which runs until 30 April.

Alison was previously Director of Public Health at Nottingham City Council, where for the past year she led the public health response to the pandemic for the council, the Nottingham City and Nottinghamshire Integrated Care System and Local Resilience Forum, including as Chair of the Tactical Coordination Group and Outbreak Control Board.

World Immunisation Week, which is supported by international bodies like the World Health Organisation and UNICEF, aims to promote the use and global importance of vaccines, which now help to protect us against more than 20 diseases including polio and smallpox.

Alison said the theme of World Immunisation Week this year, ‘vaccines bring us together,’ has never been truer though than during the current coronavirus pandemic: “COVID-19 has literally kept families, friends and communities apart as we’ve tried to prevent the spread of infection and keep each other safe.

“The vaccines developed have already had a huge impact, enabling restrictions to be eased and for us to be reunited with family and friends, in line with current guidelines.

“I am heartened to hear of the huge efforts that people have made during the past year to stop the spread of COVID-19.

“My role is to build on the excellent work and partnerships within West Sussex, continue the response, help keep us on the roadmap and build a legacy of healthy communities.

“Having the vaccine is the best way to protect yourself and others from the virus and keep West Sussex safe. That’s why I urge everyone who is eligible to book theirs as soon as possible, and for those who have had their first vaccine to follow it up with a second.”

Research is ongoing to understand to what extent people who have been vaccinated can still catch COVID-19 and pass it on to others. So even if you've had the vaccine, it's vital everyone in West Sussex continues to:

- stick to the current restrictions
- follow the hands, face, space, fresh air guidance
- get tested twice a week if you don't have symptoms, and isolate if you test positive
- isolate immediately if you develop [symptoms](#) and [book an NHS COVID-19 test](#)

[Information about the COVID-19 vaccination programme](#) in West Sussex is available on our website, along with details of [community testing for people without symptoms of coronavirus](#). The [COVID-19 pages](#) on our website also contain the latest information on our services and the support available.

28.04.2021 Email from HDC

Horsham District Virtual Jobs and Skills Fair today, Chesworth Farm receives Local Wildlife Site accolade and much more news



Latest news and information



Come along to the Virtual Jobs and Skills Fair today

Visit the Virtual Jobs and Skills Fair website today between 10am-3pm and meet loads of local and national employers with hundreds of opportunities available. Plus, get expert tips on improving your employability skills.

[Visit Jobs Fair](#)

Chesworth Farm receives Local Wildlife Site accolade

Chesworth Farm has officially been designated as a Local Wildlife Site, joining other council-owned sites such as Leechpool & Owlbeech Woods, Monkmead Woods and Southwater Country Park.

Local Wildlife Sites are non-statutory sites that contain features of substantive nature conservation value. In Chesworth Farm's case these are the extensive high quality hedgerows and wildflower meadows.



[Read more](#)

Join the Great British Spring Clean

Join Keep Britain Tidy's annual litter campaign, the [Great British Spring Clean](#), and help improve the environment on your doorstep.

This year our outdoor spaces and places have mattered more than ever before. They have been a sanctuary during challenging times, so it's time to repay the favour.

Follow the button below to find out how you can get involved.

[Get involved](#)



Leisure activities starting up again

As we cautiously ease out of lockdown, we are pleased to say that many of our leisure activities are starting back up again.

Our free, sociable, and family friendly guided [Wellbeing Walks](#) are resuming from 1 May.

[Reaching Higher Athletics sessions](#) for children and young people with additional needs and their siblings are resuming from 5 May and you can book online.

The popular [Horsham Wheels for ALL inclusive cycling sessions](#) for people with additional needs have started back up.



Census 2021: There's still time

The Office of National Statistics have said that although 9/10 people have completed the census, there's still time to respond if you haven't yet.

If you need assistance, please call 0800 141 2021 or [visit the nearest support centre](#).

[Complete the Census](#)

census
2021

Stay connected



Parkside, Chart Way, Horsham,
West Sussex,
RH12 1RL



Horsham
District
Council

Please follow the link below for information concerning the latest Sussex Crisis Fund from the Sussex Community Foundation:

<https://sussexgiving.org.uk/sussex-crisis-fund-support-and-recovery/>

The fund is particularly aimed at helping people experiencing greater health inequalities as a result of Covid-19 and those facing acute financial difficulties as a direct result of the pandemic.

I hope this might be useful information.

Many thanks, Greg

Greg Charman

Health & Wellbeing / Community Safety Manager

Telephone: 01403 215124

Email: Greg.Charman@horsham.gov.uk

27.04.2021 Email from NALC

DCMS Rural Broadband Consultation

The Department for Culture, Media and Sport (DCMS) has recently launched a consultation into improving broadband connectivity to very hard to reach places. The government wants to ensure that long-term, long lasting gigabit solutions are made widely available across the UK. There is currently a DCMS consultation on the proposals which will close in mid-June. The main consultation document can be downloaded [here](#).

Please email your responses to this consultation to chris.borg@nalc.gov.uk by 17.00 on Tuesday 25 May 2021.

Kind regards, Anna



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a: 109 Great Russell Street,
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23 APRIL 2021

PC3-21 | RURAL BROADBAND

Summary

The Department for Culture, Media and Sport (DCMS) has recently launched a consultation into improving broadband connectivity to very hard to reach places. The government wants to ensure that long-term, long lasting gigabit solutions are made widely available across the UK. There is currently a DCMS consultation on the proposals which will close in mid-June. The main consultation document can be downloaded [here](#) .

Context

Through this call for evidence, the government wants to hear views and experiences of consumers' broadband connectivity in rural and remote areas of the UK. Additionally, DCMS would also like to receive information on both the known benefits of broadband services and the current barriers to deployment and take-up around the country.

The evidence gathered will enable DCMS to assess the options available for delivering improved connectivity to areas where the costs of delivering better digital infrastructure have so far proven to be a barrier to deployment. The government is also seeking contributions from organisations that represent groups which have a direct interest in rural broadband.

NALC's current policy positions

The following paragraphs outline NALC's current policy positions, account of which will steer the response which we are likely to make to this consultation:

- We also ask as a related issue that new build houses and businesses need to be provided with in-built infrastructure to enable connection to fibreoptic broadband.
- We support the Rural Coalition's call for infrastructure which reaches rural areas, so the rural economy can grow and create quality jobs.
- We also firmly believe that landscape impacts are a planning issue. The visual impacts of any rollout of broadband to remote rural areas need to be kept to a minimum.

Other NALC Views:

- Rural broadband is critical to residents in all parished rural communities across England - as is the need for a strong, reliable, affordable and sustainable connection. We therefore think that the government should direct the Office of Communications (Ofcom) to conduct an urgent review of the universal service obligation (USO), focusing on what minimum commitment would be needed to sustain and support rural businesses and communities.
- "Not spots" that still do not have any/very poor broadband connections also need to be given top priority before further 5G connections are introduced.
- Local (parish and town) councils should be given the legal power to promote, contribute towards and/or run electronic communications networks and services for the benefit of their local communities.

- DEFRA, ACRE, BDUK and other partners in principle should offer support to local councils who are seeking to develop broadband improvements in their communities.

Consultation Questions

The main consultation questions NALC will be responding to in this consultation are as below and NALC

seeks the views of county associations and member councils in response to these questions to help inform its own submission to MHCLG:

Section 4: Topic A: Demand or improved broadband in very hard to reach locations

Q1. What is the average household size in your council area (estimates are fine)?

Q2: What types of devices and services do residents in your parished area use (typically)?

Q3: What broadband services do your council's residents tend to use most and typically what might they cost (estimates again fine)?

Q4: What are the average broadband speeds in your local council's area (on average) and are they what residents were expecting on the whole?

Q5: How reliable is the overall service residents in your council's area receive and do they tend to be satisfied?

Q6. Which broadband speed do residents in your area typically require (estimates are fine)?

Q7. How much would residents in your local council area typically value an improved connection speed?

Q8. To what extent do you have access to and use mobile data alternatives to fixed broadband services?

Q9. Has the COVID-19 pandemic affected your needs for broadband/ digital connectivity?

Section 5: Topic B: Benefits of improved broadband in very hard to reach locations

Q10. How would access to improved broadband benefit you in particular?

Q11. Have you ever used or been offered a virtual health service, such as an online GP session? How would you rate this service based on your experience?

Q12. Have households in your council area made use of virtual / tele education?

Q13. Do residents in your council area have access to the below mentioned services?:

- Online libraries;
- Online medical appointments;
- Online learning;
- Online banking?

Q14. How do you think better broadband in your local council area would affect the lives of your residents regarding the below:

- Keeping touch with friends and family; Access to online entertainment; Access to support services;
- Ability to work at home?

Q15. How do you think residents in your council area being able to access the above services online would affect their health and wellbeing?

Section 6: Topic C: Barriers to delivering or accessing improved broadband in very hard to reach areas

Q16. If residents in your council area do not use a broadband service, why do you think this might be?

Q17. Do you think residents in your council area have had to change their browsing behaviour or use of applications as a result of limitations to their broadband service?

Q18. Have residents changed their package, supplier or technology as a result of constraints with their broadband service in this remote location?

Q19. If residents in your council area changed technology to improve broadband, which technology did they typically change from and to?

Q20. Have residents explored the use of fixed wireless in your council area?

Q21. Have residents in your council area typically looked into the use of satellite services for broadband?

Q22. Has your local council:

Explored new broadband services that are expected to arrive in your area?;

Explored a community broadband scheme (such as a Community Fibre Partnership)?;

Applied for a broadband connectivity voucher (from the UK government or your principal authority)?; &

Been advised (in writing or otherwise) that you are potentially eligible to request an improved connection through the Broadband Universal Service Obligation (provided by BT or KCOM [Kingston upon Hull only])?

Your evidence

Please email your responses to this consultation to chris.borg@nalc.gov.uk by 17.00 on Tuesday 25 May 2021. County associations are asked to forward this briefing onto all member councils in their area.

Email dated 26.04.2021 from WSCC

Early Warning Tismans Common, Rudgwick - Start Date 22/06/2021



Please be advised that West Sussex County Council has received a request for Temporary Traffic Regulation as follows:

Road Name	Tismans Common	
Village/Town/Parish	Rudgwick, Rudgwick	
Specific Location	Tismans Common, Rudgwick near Yew Tree Cottage	
Reason for TTRO	Road Closure at the junction with Guildford Road with works taking place near a property called Yew Tree Cottage to undertake carriageway patching works	
Proposed Start Date / Time	Date: 22nd June 2021	Time: 09:30
Proposed End Date / Time	Date: 22nd June 2021	Time: 16:00
The restriction will be effective	Day-time only from (time) 09:30 to (time) 16:00	
Access arrangements	Access will be maintained within the closure area for Pedestrian / Residents / Business and Emergency Services	
Applicant name	West Sussex County Council	
Applicant contact tel number	01243 642105	
Any other details	For more information about this proposed TTRO please visit: https://one.network/?tm=121778452	

The application is currently being processed and you will be advised further when details are confirmed.

Yours faithfully,

West Sussex County Council

Streetworks Team

[Report a problem with a road or pavement](#) or [raise a highways related enquiry](#)

Follow us at [@WSHighways](#)

Email: ttro@westsussex.gov.uk

26.04.2021 Email from ERTA Guildford and South East ERTA Zoom Meeting 'open to all'

Dear Friends, Colleagues and Elected Representatives,

I attach details of our forthcoming Zoom Meeting 8th May 14.00 hours. All Welcome/Open to all. To register please contact Mr Iain Sear and for copies of pdf agendas attached to send to others, request via me please richard.erta@gmail.com.

Our effort depends on available human and other resources being available. As lock down is lifted, we hope to resume some physical meetings alongside.

The Guildford-Horsham-Shoreham rail corridor should be seen as a strategic corridor and investment to study the case, protect from development blight and keep the option open for what it could offer regionally and locally should be a top priority of every agency, council tier and MP's and we court the public also to that end.

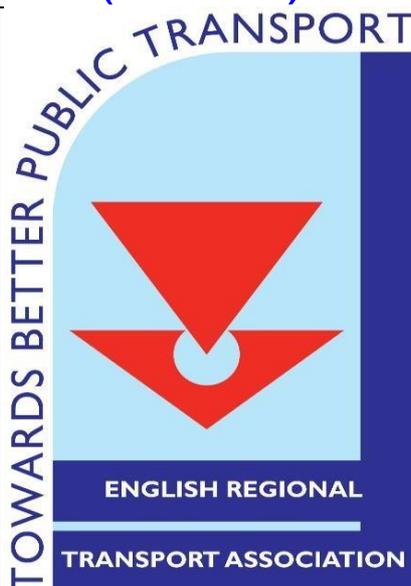
Relief to the Brighton Main Line, new travel journey opportunities and here we have calls for a Heathrow rail link from Woking, but not an equivalent the other direction south of Guildford to Cranleigh, Horsham and Shoreham for Brighton and these audiences vice versa to Guildford, Heathrow and Reading. Whatever the entrenched views on Guildford and capacity, calling at and going onto somewhere clears platforms for the next arrival and so forth, should make some common sense and thus more destinations to and from should be seen as expedient.

In the recovery, footfall and spend will be a contribution better public transport can make. ERTA is flagging up an opportunity, if it is blocked, recovery will be much harder, therefore, please write in support of the railway to your local MP's. Local Councils are best placed to do audits and lists. Work with us, please do take a lead. The future of green, sustainable public transport is in the balance. Let's work to keep options open. Agenda attached. Thank you.

Yours sincerely,

Richard Pill, ERTA Chairman.

English Regional Transport Association (ERTA)



Patrons: Sir Edmund Verney, The Rt Hon. the Lord Newby OBE + Others
welcome of professional, business or other acumen and of good repute.

ERTA Chairman, Nationwide Coordinator, Membership, Great Central Project Coordinator, Media Spokesperson and Railfuture Liaisons, Campaigns Coordinator, Bedford Area Rep/Forum/Coordinator, Publications, Co-Conference Organiser and General Advisor:

Mr Richard Pill, 24c St Michaels Road, Bedford, MK40 2LT
T. 01234 330090 E. richard.erta@gmail.com

Vice Chairman and Treasurer; Business and

Hertfordshire Liaison Officer: Mr Colin Crawford, 21 Clunbury Court, Manor Street, Berkhamsted, HP4 2FF T. 01442 870904 Mobile 07836-693977
E: colin.crawford1@btconnect.com

West London and Surrey Liaison Officer, Forums Convenor and General Assistant: Mr David Ferguson, 25 Virginia House, 19 Kingston Lane, Teddington, TW11 9HL T. 0208 9774181 E. daferguson1212@gmail.com

<https://ertarail.co.uk/>

www.linkedin.com/in/richard-pill-erta

<https://ertarailvolunteer.blogspot.com/>

**Agenda for ERTA Guildford and South East Area
Meeting Saturday May 8th 2021 starting 14.00 hrs**

Host: Mr Iain Sear iainsear22@hotmail.com

1. Apologies for absence:
2. Guildford-Horsham-Shoreham Rail Reopening/Rebuild:
 - a. Wey and Arun Canal Threat Updates
 - b. If rejected, next steps/what needs doing*
* Subject to available human and other resources
 - c. Trackbed watch
 - d. Getting Councils on board with MP's
 - e. Physical Meetings at Guildford, Horsham and Redhill starts June (dates to be confirmed)
 - f. any other related matters with progressing the rail reopening/new build?
3. Heathrow Rail Link Progress
4. Brighton-Ashford
5. Freight by rail in the south east apart from Channel Tunnel related
6. Electrification agendas in the South East pros and cons?
7. Any Other Business
8. Day, Date, Time and Place of next Zoom Meeting:
Proposed – given physical meetings quarterly: suggest early September time/date.